

What is the Hardest Part of Dressage?

Entering Shows!

A Step-by-Step Guide to the Process of Entering USEF-Licensed / USDF-Recognized Shows



By Leslie Raulin

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IMPORTANT NOTE 1: The information in this document is presumed current on the date the document was published. Since rules, requirements, and fees change frequently, it is recommended that the reader refer to online information to verify this document.

IMPORTANT NOTE 2: The web links in this document may be changed by the reference organization. If the link does not work, search the internet for the topic.

IMPORTANT NOTE 3: If you have any questions and/or find errors in this document, dead links, etc., please email the author at LeslieRaulin@gmail.com. Thanks!

What is the Hardest Part of Dressage? Entering Shows!

A Step-by-Step Guide to the Process of Entering USEF Licensed / USDF Recognized Shows

Dressage competition can be challenging: You need a well-trained horse, a well-trained rider, ambition on the part of both, and a little luck. However, for many riders, the most difficult part of dressage is the process of entering **US Equestrian (USEF) licensed / United States Dressage Federation (USDF) recognized dressage shows (USEF/USDF shows)**. In my experience as a small-time volunteer USEF/USDF show secretary, I have found that a significant number of entries (often more than three-quarters) for a typical USEF/USDF show are missing required information, are submitted with incorrect entry fees, are submitted with incorrect membership numbers, or have other deficiencies. Any inaccuracy or deficiency renders an entry incomplete. Incomplete entries take longer to process, the rider must be notified, and attempts to correct entries before the show are time-consuming. Correcting such entries during show check-in creates a backup in the show office, adding to competition stress. Additionally, if the rider does not have access to the correct documents at the show (the show secretary needs paper or digital documents for the Technical Delegate), the rider/horse may not be allowed to participate in the show.

This document is intended to help individuals submit complete entries for USEF/USDF shows, which will make the show experience much more pleasant for everyone. This article does not cover procedures for business owners, CDI competitions, or schooling shows. It also does not cover FEI rules.

The document has two sections:

B. BACKGROUND: Basic information needed to understand the process of entering USEF/USDF shows.

E. HOW TO ENTER: Step-by-step process to enter USEF/USDF shows.

BACKGROUND INFORMATION

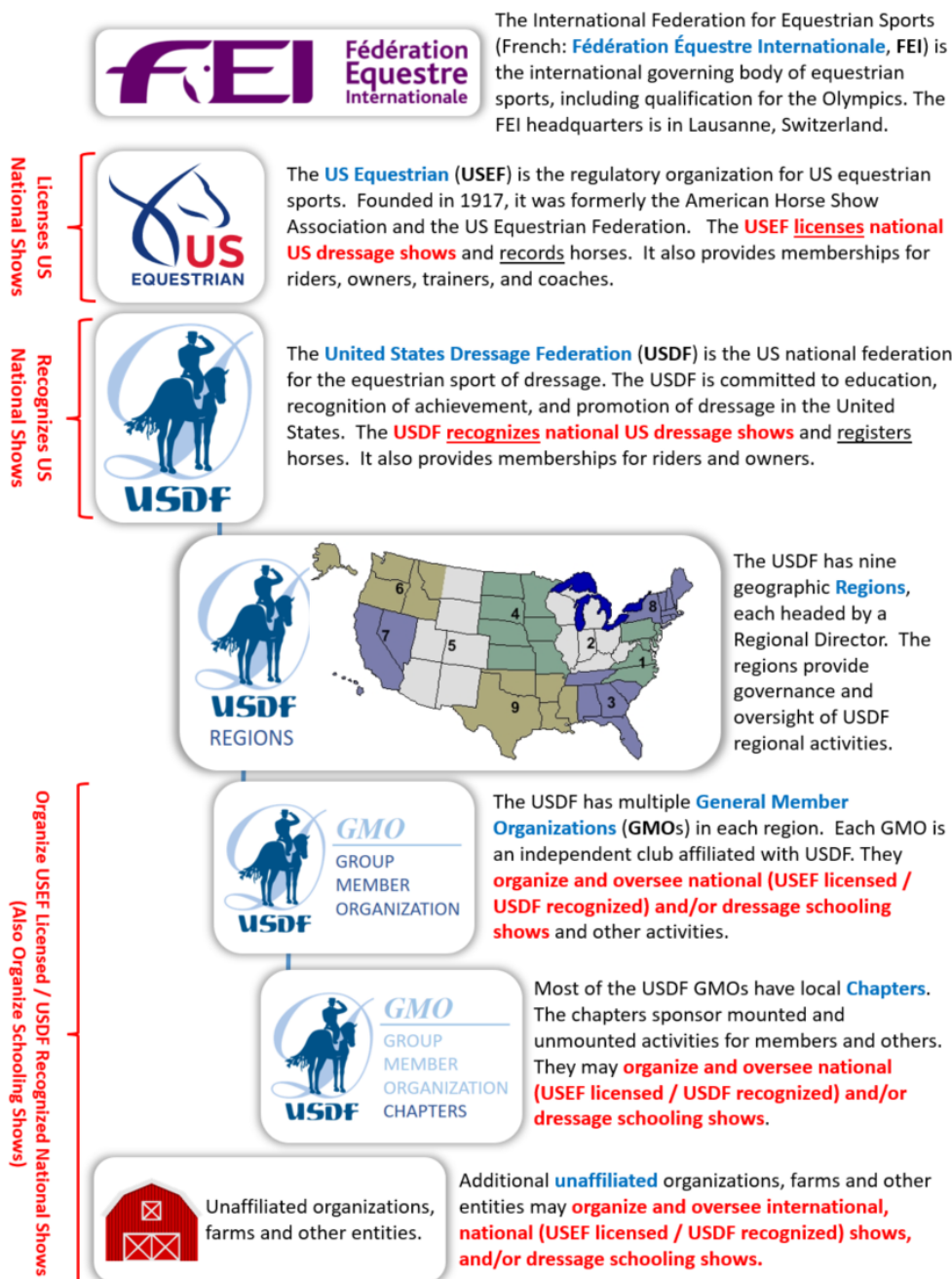
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B1. BACKGROUND - What is a USEF/USDF Show?

This section provides basic information on the organizations responsible for dressage internationally, nationally in the US, and locally in the US, and the corresponding types of dressage shows.

1. ORGANIZATION OF INTERNATIONAL AND US DRESSAGE:

- INTERNATIONAL SHOWS: The **Fédération Équestre Internationale** (FEI, [click here](#) for dressage info) oversees governance of international equestrian sports, including the Olympics.
- UNITED STATES NATIONAL SHOWS:
 - In the US, many (but not all) equestrian sports, including dressage, are governed by **US Equestrian** (USEF, [click here](#)).
 - The US national organization for dressage is the **United States Dressage Federation** (USDF, [click here](#)). The USDF has geographic **Regions**; the regions have **General Member Organizations** (GMOs). Most of the USDF GMOs have local **Chapters**.



B1. BACKGROUND - What is a USEF/USDF Show? Cont'd.

In the US, when one refers to a dressage “licensed show,” “recognized show,” or “rated show,” they are referring to a US national show that has been **licensed by the USEF** and **recognized by the USDF**. In this document, they are referred to as **USEF/USDF shows**.

2. TYPES OF DRESSAGE SHOWS FOR US RIDERS:

There are three basic types of dressage shows for US riders:

1) International Dressage Shows – Concours Dressage International (CDI) Shows:

- FEI recognized international shows.
- Scores can qualify a horse/rider pair for high level international competitions:
 - CDI-W have World Cup qualifying or World Cup classes at the show.
 - CDI-O have Olympic qualifying or Olympic classes at the show.
 - Etc.
- CDI dressage shows are held throughout the world, particularly in Europe.
- Rules are determined by the FEI.

2) US National Dressage Shows – USEF Licensed / USDF Recognized Shows:

- USEF licensed / USDF recognized US national shows (in this document called USEF/USDF shows).
- Scores can count toward US national awards as well as local awards.
- The shows have different levels (different from dressage test levels). [Click here](#) for the USEF DR (dressage) rules. A description of the dressage show levels is in USEF DR126.3.
- The shows are located in the US.
- When a person refers to a dressage “licensed show,” “recognized show,” or “rated show,” this is usually the type of show being referenced.
- Rules are determined by the USEF.

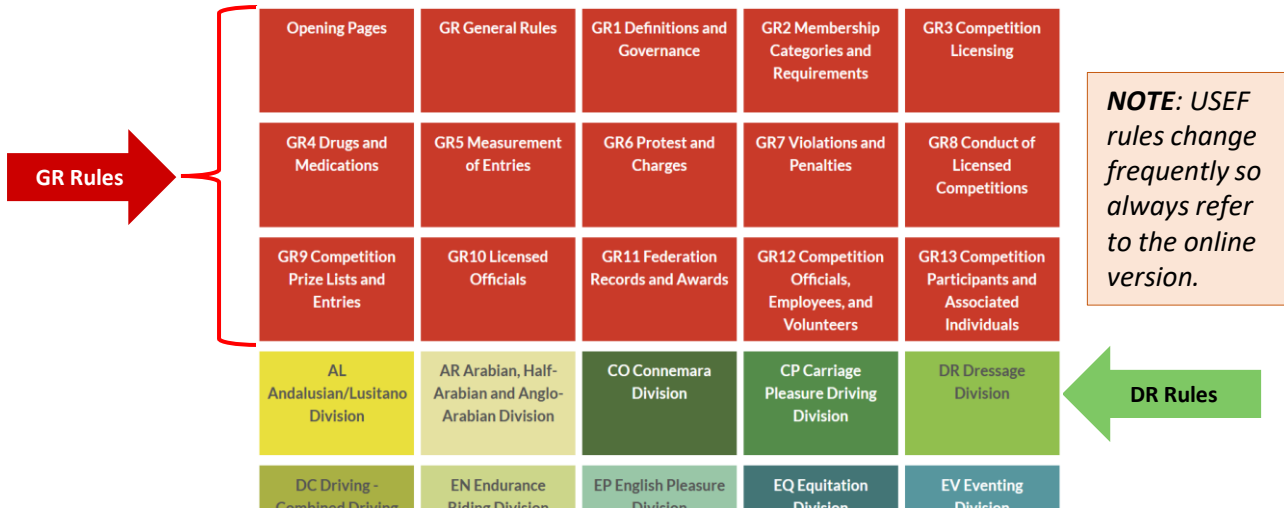
3) Local Dressage Shows – Dressage Schooling Shows:

- Local (schooling) dressage shows organized and/or marketed by USDF GMOs, GMO chapters, or other unaffiliated clubs, individual farms, and other entities.
- Scores usually do not count toward national awards but may apply to awards provided by the show sponsor.
- The rules for dressage schooling shows are not standardized; they are established by each organization, club, or farm offering the shows. However, the USEF Dressage Rules ([click here](#)) are usually used as a guidance for local dressage shows.

This document covers entries for the second type of shows, USEF/USDF shows.

B2. BACKGROUND - Read These Before You Enter the Show

A. **USEF Rules.** Start by familiarizing yourself with the **USEF General Rules (GR)** and **USEF Dressage Rules (DR)**, which are online as part of the USEF Rule Book ([click here](#)).



B. **USDF Competition Information.** [Click here](#) for USDF competition information on the USDF web site.

USEF-Licensed / USDF-Recognized Competitions

Competitors who are interested in competing at USEF-licensed/USDF-recognized competitions should access the rule book from the USEF Web site including the Dressage rules, and review the membership checklist for competing. Those who are interested in local schooling shows should contact their local club or GMO. You can order an omnibus of shows or access the calendar of competitions in order to plan your competition season.

New to Dressage

If you are new to dressage, you might want to learn about USDF, dressage protocol and dressage competitions before you go to your first show.

Active Competitors

If you are an active competitor, you can print all your membership cards and verification certificates, download the competition evaluation form (PDF), download tests (including musical freestyle and quadrille), check results, scores and qualifying lists for horses and riders, and access preliminary rankings for various award programs.

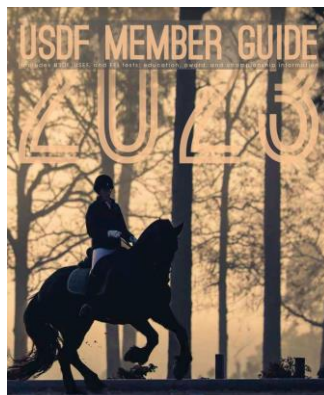
Additional Information

You can also find additional information on the The FEI North American Youth Championships, the Great American Insurance Group/USDF Regional Dressage Championships and the USDF Breeders Championship Series, musical freestyle, quadrille and pas de deux.

Adult Amateur Status

To verify current adult amateur status with USEF, [search here](#). Please be aware that adult amateur status is regulated by USEF and all corrections must be through their office.

C. **USDF Member Guide.** [Click here](#) for the 2023 USDF Member Guide on the USDF web site.



B2. BACKGROUND - Read These Before You Enter the Show, cont'd.

D. **Prize List.** Sometimes called a **premium**, the prize list is a document issued by show management that provides all the details about the show you plan to enter: requirements, recognition status (USDF, USEF, FEI, etc.), level, competition qualifications, date, location, opening and closing dates, classes and awards offered, fees, number of rings and footing, names of judges and other officials, availability of stabling and food, etc.

Please also read the DBC COVID-19 Policies and Procedures.

USEF and USDF #332576
A Level 2 Competition

OFFICIAL PRIZE LIST
Will close early if show fills.

Opening Date: June 18, 2022
Closing Date: 10 PM, July 16, 2022

DRESSAGE, BY CHANCE?

Show 1 - Saturday, July 30, 2022

By Chance Farm, LLC
9205 Bessie Clemson Road, Union Bridge, Maryland 21791
2022 CBLM, GAIG/USDF Qualifier
Participant in the Jockey Club Thoroughbred Incentive Program (TIP)

USEF Licensed / USDF Recognized
DRESSAGE SHOW

**ONLY COMPLETE ENTRIES SUBMITTED VIA EQUESTRIAN ENTRIES WILL BE PUT IN THE SHOW
SHOW 1 AND SHOW 2 ARE SEPARATE SHOWS; EACH SHOW MUST BE ENTERED SEPARATELY**

Special Ribbons!

USDF Training - Fourth Level MFS

FEI Intermediate I and Grand Prix MFS

MUSICAL FREESTYLE CHALLENGE

Classes After 5PM

Create a New MFS

Finish Your New MFS

Dust Off Your MFS

Be Creative

Please check the By Chance Farm website, <http://bychancefarm.com/dressage-by-chance>, for further information and updates.
Show Day Phone Number: 301-788-0134. Show Day Email: LeslieRaulin@gmail.com

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Dressage, By Chance? Show 1
May 19, 2022

NOTE: With the arrival of online dressage show entries, many people fail to read the prize list. Since each show has different requirements and details, it is **very very important to read the prize list before entering a show.**

E. **Special Requirements.** If you plan to enter qualifying classes for a championship, such as your Great American/USDF Regional Championship; or special classes, such as musical freestyle, pas de deux or quadrille, read their rules and requirements carefully. Most are listed in the abovementioned USDF Competition Information and USDF Member Guide. If you hope to qualify for the US Dressage Finals, visit <http://www.usdressagefinals.com> for more information, including how to file a declaration of intent.

GREAT AMERICAN/USDF REGIONAL DRESSAGE CHAMPIONSHIPS

The Great American/USDF Regional Dressage Championships program is designed to promote and recognize the pursuit of excellence by providing a showcase competition that meets established quality standards for riders within each of the nine USDF regions. Riders can qualify for the Regional Championships by riding in designated qualifying classes at USDF-recognized competitions. The Regional Championships provide an excellent opportunity for spectators to view the top horses and riders in their region.

How to Qualify | Dates/Locations | Prize Lists | US Dressage Finals | Tell Us What You Think

To qualify for a Regional Championship, horse/rider combinations must earn a total of two qualifying scores at two different USDF-Available/USDF-recognized Dressage Competitions, from two different judges. For more information, please become familiar with all of the program rules.

- 2023 Program Rules
- 2023 Program Rules
- Qualified horse and rider list (preliminary)
- Score Check

USDF will presume qualified horse/rider combinations will compete in the region in which the rider resides as determined by the address associated with the rider's membership information on file as of July 1. Riders are NOT required to be a resident of the region to compete in that region's championship. Riders, who wish to compete at Regional Championships in a region other than their region of residence, must submit a Change of Region Form, and \$20 processing fee 90 days prior to July 1.

- Which US Region?
- Change of Region
- Online Form
- Print & Return

Be sure to review your official USDF Score Check!

<https://www.usdf.org/competitions/competitions-championships/regionals/index.asp>

FEI NORTH AMERICAN YOUTH CHAMPIONSHIPS

<https://www.usef.org/compete/disciplines/dressage/dressage-championships---national--fei/north-american-youth-championships>

US DRESSAGE FINALS

<http://www.usdressagefinals.com>

NOTE: The USEF and USDF web sites have lots of competition information that is recommended for reading.

B3. BACKGROUND - What is a Horse?

- The horse in a dressage show entry may seem self-evident – it is the animal being ridden down centerline. However, there may be show entry confusion regarding the horse’s show name.
- For a USEF/USDF show entry, **USEF and USDF must have the same horse show name**. If a horse’s show name has been changed, the change must be submitted to USEF and USDF using their respective forms (and fees). Each organization then records the new horse name, which appears on their respective cards/certificates.
- A horse may have a **barn name** and a **show name**. The show name must be the same as on the USEF horse recording, USDF horse registration, breed papers, and passport, as applicable.
- As per **USEF GR906.4**, the horse’s show name must also be on the EIA certification (Coggins report) and on the proof of flu/rhino vaccinations: *“For Dressage Competitions, any documentation such as negative EIA certification that is required for entry to a competition must list the same horse name and description as is listed on the entry blank and on the USEF horse identification or recording documents.”*
- What does this mean for USEF/USDF show entries?
 1. USEF and USDF horse cards/certificates must have the same horse show name.
 2. If the horse’s show name has been changed, immediately submit the change to USEF and USDF so the change is reflected in USEF and USDF horse cards/certificates prior to entering the show. If USEF and/or USDF are still processing the name change, in the entry provide the USEF and USDF emails that verify the change of name has been submitted or email them to the show secretary if the entry has already been submitted.
 3. The EIA certification and the proof of flu/rhino vaccination documentation must have the horse’s show name, which must be the same name as the USEF recording name, USDF horse recording name, horse breed papers, and name on the FEI passport, as applicable.
 4. If the Coggins and/or flu/rhino documentation do not have the horse show name, contact the veterinarian’s office and ask for a new document with the show name or ask the veterinarian to send you a letter or email stating that “barn name” and “show name” are the same horse. Include the updated documents or letter in the entry or email them to the show secretary if the entry has already been submitted.

USEF HORSE	USEF OWNER	AFFILIATE HORSE	AFFILIATE OWNER
ID: 5217963 Name: BIRCH TF Type: Life Foal Year Foal Date: 04/20/2011	ID: 4112286 Name: RAULIN, LESLIE Type: Active	ID: 1121877 Name: Birch TF Type: Life Eff. Date: 08/22/2016	ID: 62024 Name: Leslie A Raulin Type: 5-year Participating

EqVerification.org Report:

The same horse show name must be listed by USEF and USDF



NOTE 1 : If the horse’s **NAME** has changed, it must be updated with USEF ([click here](#)), USDF ([click here](#)), the breed organization (contact the breed organization), etc.

NOTE 2: If the horse’s **OWNER** has changed, it must be updated with USEF ([click here](#)), USDF ([click here](#)), the breed organization (contact the breed organization), etc.

NOTE 3: If the horse is **LEASED**, it may be updated with both USEF ([click here](#)) and USDF ([click here](#)). If the lease is registered with USEF and USDF, the lessee must be the owner on the show entry. The breed organization may also have requirements.

B4. BACKGROUND - What is a Rider?

ALL RIDERS MUST BE:

- USEF MEMBER OR PURCHASE USEF SHOW PASS
- USDF MEMBER OR PAY USDF NON-MEMBER FEE

- The rider in a dressage show may also seem self-evident – it is the human riding the horse down centerline.
- Riders are characterized by rider status that is based on age and types of horse-related income. For some USEF/USDF shows, the rider status does not matter – all classes are open classes in which all riders may enter and placings are not split by rider status. For other shows, classes or placings may be identified or split by rider status.
- For rider age categories, there are USEF General Rule definitions (GR), USEF Dressage Rule definitions (DR), and FEI definitions. The definitions do not match! For USEF/USDF shows, the USEF DR rules are used to determine rider age.
- The USEF General Rules list (1) activities that may be performed by Professionals and Junior/Young Riders but not by Amateurs and (2) activities that may be performed by Professionals, Junior/Young Riders, and Amateurs.
- The following is a brief summary based on the DR and GR rules for USEF/USDF shows:

Riders defined by rider age:

1. **Adults:** DR119.3: *Competitors shall compete as Adults from the beginning of the calendar year in which they reach the age of 22.*
2. **Young Riders:** DR119.3 and 119.4.a.: *Individuals are eligible as Young Riders from the beginning of the calendar year in which they reach the age of 16 until the end of the calendar year in which they reach the age of 21.*
3. **Junior Riders:** DR119.3: *Individuals are eligible as Juniors until the end of the calendar year in which they reach the age of 18.*

Rider status based on rider age and activities they may perform:

1. **[Adult] Professional Riders:** Adults who may perform activities in GR1306.4 as well as activities in GR1306.2 and GR1306.3.
 2. **[Adult] Amateur Riders:** Adults who may not perform activities in GR1306.4 but may perform activities in GR1306.2 and GR1306.3.
 3. **Junior/Young Riders:** May perform activities in GR1306.4 as well as activities in GR1306.2 and GR1306.3.
- The rider status can be difficult to determine. USEF and USDF membership cards and EqVerification.org reports have the following, which are not always helpful in determining rider status:

RIDER STATUS	SOURCE	USEF	USDF
[Adult] Professional Riders	Member Card	Active Pro	Participating Member
	EqVer Report	Active Professional	Participating
[Adult] Amateur Riders	Member Card	Active Amateur	Participating Member
	EqVer Report	Active Amateur	Participating
Riders Aged 18 to 21	Member Card	Active Amateur*	Youth Participating Member
	EqVer Report	Active Amateur*	Youth Participating
Riders 18 or Younger	Member Card	Active	Youth Participating Member
	EqVer Report	Active Junior	Youth Participating

* USEF calls this age group “Active Amateur” as USEF GR101 defines an adult as “an individual who has reached his [or her] 18th birthday as of December 1 of the current competition year.” This is different from DR119.3 above.

B4. BACKGROUND - What is a Rider?, cont'd.

- What does this mean for USEF/USDF dressage show entries?

1. **[Adult] Professional Riders:** Use the USEF membership card or the USEF EqVerification card to determine the rider status. Professionals must enter open classes or classes designated for professionals.

RIDER STATUS	SOURCE	USEF	USDF
[Adult] Professional Riders	Member Card	Active Pro	Participating Member
	EqVer Report	Active Professional	Participating

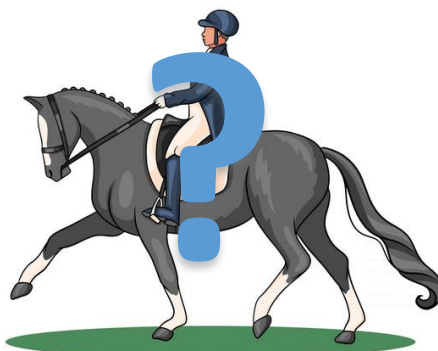
2. **[Adult] Amateur Riders:** Use the USEF and USDF membership cards and/or EqVerification cards to determine the rider status. The USEF cards have “Active Amateur” and the USDF cards have “Participating Member” or “Participating.” Amateurs may enter open classes or classes designated for amateur riders.

RIDER STATUS	SOURCE	USEF	USDF
[Adult] Amateur Riders	Member Card	Active Amateur	Participating Member
	EqVer Report	Active Amateur	Participating

3. **Junior/Young Riders:** If the USDF cards have “Youth Participating Member,” use the DR age rules and rider’s age to determine the rider status by age. The rider’s birthdate (month/year are on the USEF membership card – there are online apps that can be used to calculate the age). Junior/Young Riders may enter open classes or classes designated for Junior/Young Riders, which are often designated as classes for JR/YR or JYR.

RIDER STATUS	SOURCE	USEF	USDF
Riders Aged 18 to 21	Member Card	Active Amateur	Youth Participating Member
	EqVer Report	Active Amateur	Youth Participating
Riders Less Than 18	Member Card	Active	Youth Participating Member
	EqVer Report	Active Junior	Youth Participating

3. **Riders that are not USEF Competing (Active) Members:** USEF non-Active members will not have USEF Competing (Active) memberships cards, are considered open riders, and must enter open classes. For classes that are pinned by rider status, non-members are pinned with the open division.
4. The rider must be listed on the entry form and must sign the USEF Entry Agreement and the USEF Waiver forms.



B5. BACKGROUND - What is an Owner?

ALL OWNERS MUST BE:

- USEF MEMBER OR PURCHASE USEF SHOW PASS
- USDF MEMBER OR PAY USDF NON-MEMBER FEE

- The owner is the person who owns the horse, right? It is not that simple!
- For show purposes, **the owner is the name(s) registered with USEF and USDF as the horse owner**. The owner listed by USEF and USDF must be the same person, people, business, or lessee. Exception: If the horse is not recorded with USEF, the USDF horse registration with owner name is accepted by USEF (as a minimum, the horse must have a USDF Horse Identification Number – HID).
- **One Individual Owner**: For most horses, the one person who purchased or otherwise acquired the horse is the owner. This person's name must be on the USDF and USEF horse cards, is listed on the entry as the owner, and must sign the USEF Entry Agreement and Waiver forms.
- **Two or More Individual Owners**: If a horse is owned by two or more people, all owner names must be registered as the owners with USEF and USDF, at least one of the owners must be both a member of USEF member (or purchase a USEF Show Pass) and USDF member (or pay the USDF non-member fee for the show), must be listed on the show entry as the owner, and must sign the USEF Entry Agreement and Waiver forms.
- **Business Owner**: If a horse is owned by a business, the name of the business must be listed as the owner with USEF and USDF. The business must be a business member of USEF (or purchase a USEF Show Pass) and USDF member (or pay the USDF non-member fee for the show). A representative of the business must sign the USEF Entry Agreement and Waiver forms.
- **Lessee Owner**: If a horse has been leased and the lease has been registered with USEF and USDF, the name of the lessee is listed as the owner with USEF and USDF, and the entry must have the lessee's name listed as the owner. The lessee signs the USEF Entry Agreement and the USEF Waiver forms. The lessee must be a member of USEF (or purchase a USEF Show Pass) and USDF (or pay the USDF non-member fee for the show). See GR1108.
- A minor (under age 18) may be an owner.
- **What does this mean for USEF/USDF show entries?**
 1. For show purposes, the horse owner is the person, persons, or business listed by USEF and USDF.
 2. The same owner(s) must be listed by USEF and USDF.
 3. If a recently purchased horse will be competed in USEF/USDF shows, immediately upon purchase the horse should be USEF recorded and USDF registered. If the horse was previously recorded/registered, immediately submit a change of owner to both USEF and USDF.
 4. If a horse is leased and the lease has been registered with USEF and USDF, the lessee must be listed as the owner on the entry. If a horse is leased but the lease has not been registered with USEF and USEF, the actual owner of the horse must be listed as the owner on the entry.
 5. If a horse recordation/registration, change of owner, or lease registration has not yet been posted by USEF/USDF, the entrant must provide documentation to the show secretary of the request and payment verification from both USEF and USDF.
 6. The owner must be a USEF Competing (Active) Member (or purchase a USEF Show Pass) and a USDF Participating Member (or pay the USDF non-member fee) and sign the USEF Entry Agreement and USEF Waiver forms.

USEF HORSE	USEF OWNER	AFFILIATE HORSE	AFFILIATE OWNER
ID: 5217963 Name: BIRCH TF Type: Life Foal Year Foal Date: 04/20/2011	ID: 4112286 Name: RAULIN, LESLIE Type: Active	ID: 1121877 Name: Birch TF Type: Life Eff. Date: 08/22/2016	ID: 62024 Name: Leslie A Raulin Type: 5-year Participating

EqVerification.org Report: The same horse owner must be listed by USEF and USDF

B6. BACKGROUND - What is a [Show] Trainer?

**ALL ENTRIES MUST INCLUDE A TRAINER
ALL TRAINERS MUST BE USEF MEMBERS
USDF MEMBERSHIP IS NOT REQUIRED**

- The show trainer is the person who trains the horse at home, right? Not necessarily.
- Choice of the correct show trainer is a very common error on USEF/USDF show entries.

USEF GR148 Trainer defines the trainer as:

1. *Any adult, or adults, who has the responsibility for the care, training, custody, or performance of a horse.*
2. *Said person must sign the entry blank of any Licensed Competition whether said person be an owner, rider, agent and/or coach as well as trainer.*
3. *Where a minor exhibitor has no trainer, a parent or guardian must sign and assume responsibility of trainer.*
4. *The name of the trainer must be designated as such on the entry blank.*

USEF GR404 Accountability of Trainers and Other Persons Responsible provides an extensive list of the responsibilities of the show trainer and other persons.

Bottom Line: For show purposes, the show trainer is the adult person (age 18 or older) legally responsible for the horse while the horse is on the showgrounds. If a horse injures someone, damages property, is found to have been administered a banned substance, etc., the show trainer is the person who could be sued and/or sanctioned by USEF.

- What does this mean for USEF/USDF show entries?
 1. Entries must include the show trainer.
 2. The trainer is not necessarily the at-home trainer of the horse.
 3. The trainer is the adult (age 18 or older) person legally responsible for the horse while the horse is on the showgrounds.
 4. The trainer must be on the showgrounds.
 5. For most entries, if the rider and owner are the same adult person, that person will also be the trainer.
 6. A minor (under age 18) may not be listed as the trainer.
 7. If the rider is a minor (under age 18), a parent or guardian may be listed on the entry as the trainer.
 8. The trainer must be a USEF Competing (Active) Member.
 9. USDF membership is not required for trainers.
 10. The trainer must be listed on the entry form and must sign the USEF Entry Agreement and the USEF Waiver forms.



NOTE 1: For a trainer, an adult is a person aged 18 or older.

NOTE 2: Previously a parent or guardian acting as trainer was not required to be a USEF member. Effective 1 Dec 2022 USEF membership is required for all people declared as a trainer on the show entry.

B7. BACKGROUND - What is a Coach?

**LISTING A COACH IS OPTIONAL
ALL COACHES MUST BE USEF MEMBERS
USDF MEMBERSHIP IS NOT REQUIRED**

- The coach is the person who coaches the rider at home, right? Not necessarily.

USEF GR108 Coach: *“For purposes of these rules, a coach is defined as any adult or adults who receives remuneration for having or sharing the responsibility for instructing, teaching, schooling, or advising a rider ... in equestrian skills. See also GR906.4 and GR908.”*

- What does this mean for USEF/USDF show entries?
 1. Listing a coach is optional; most entries will not have a coach.
 2. The show coach is not necessarily the at-home coach of the rider.
 3. The show coach is an adult (age 18 or older) person who is paid to coach the rider while the rider is on the showgrounds.
 4. If a professional rider may ride the horse while it is on the show grounds, include that person as the coach in the entry.
 5. The rider may not be the coach.
 6. An amateur may not be a coach.
 7. The coach must be a USEF Competing (Active) Member.
 8. USDF membership is not required for coaches.
 9. If a coach is listed on the entry form, the coach must sign the USEF Entry Agreement and the USEF Waiver forms.



B8. BACKGROUND - What Is a Show Entry?

NOTE: Before the arrival of online entry services, competitors filled out paper entry forms and mailed them to the show secretary along with their entry fees and supporting documents. Although “snail mail” is still used, most riders now enter shows online, uploading supporting documents online, and paying online. The information required is the same for both methods.

- A **show entry** is the packet of required entry items, including associated payment and supporting documents, that is submitted to the show secretary to enter a specific USEF/USDF show.
- Each **rider/horse combination** constitutes a **separate entry**.
 - If both **Jane** and **Joe** will ride **Horse1** in the show, then there must be two separate entries: **Jane/Horse1 (Entry 1)** and **Joe/Horse1 (Entry 2)**.

2018 Entry 1
Competition Name: _____ Competition Dates: _____
Horse1
Jane

Form fields include: Rider Name, Horse Name, Breed, Sex, Age, Color, and various fee categories (Entrance, Training, etc.).



Jane/Horse1
Entry 1



Joe/Horse1
Entry 2

2018 Entry 2
Competition Name: _____ Competition Dates: _____
Horse1
Joe

Form fields include: Rider Name, Horse Name, Breed, Sex, Age, Color, and various fee categories (Entrance, Training, etc.).

- The same principle applies if **one rider** will compete **two or more horses**: **Jane/Horse2 (Entry 3)**, **Jane/Horse3 (Entry 4)**, and so on.

2018 Entry 3
Competition Name: _____ Competition Dates: _____
Horse2
Jane

Form fields include: Rider Name, Horse Name, Breed, Sex, Age, Color, and various fee categories (Entrance, Training, etc.).



Jane/Horse 2
Entry 3



Jane/Horse 3
Entry 4

2018 Entry 4
Competition Name: _____ Competition Dates: _____
Horse3
Jane

Form fields include: Rider Name, Horse Name, Breed, Sex, Age, Color, and various fee categories (Entrance, Training, etc.).

B9. BACKGROUND - USEF and USDF “Memberships” for People and Horses.

USEF: Types of Memberships and Horse Recording

NOTE 1: Information for 2023. Memberships and fees change often. *Check online for current information.*

NOTE 2: This document *does not discuss business memberships.* Check online for business information.

NOTE 3: For people, [click here](#) to become a USEF member.

NOTE 4: For horses, [click here](#) for USEF Recording/ID FAQs, [click here](#) to record a horse with USEF.

NOTE 5: If a person is currently not a USEF member (and is using a one-time/year Show Pass) but has a USEF number from a previous membership, the number must be included on the entry.

USEF has specific “membership” requirements for people (riders, owners, trainers, coaches) and horses. When people and horses become USEF “members,” they are each issued a unique life-long identifying number (different numbers for USEF and USDF). The identifying numbers are a very fundamental part of show entries.

PEOPLE - USEF:

• USEF People Membership Types:

○ **USEF Competing (Active) Membership:** May compete in USEF/USDF shows.

▪ 1-Year Active: Effective 12 months from the start date. \$80 per year as of 2023.


▪ 3-Year Active: Effective 36 months from the start date. \$225 per 3 years as of 2023.

▪ Life Member: No expiration date. \$2,500 as of 2023.

○ **Subscriber Membership:** May not compete in USEF/USDF shows. \$25 per year as of 2023.

○ **Fan Membership:** May not compete in USEF/USDF shows. \$25 per year as of 2023.

• **USEF People Non-member:** May participate in USEF/USDF shows if USEF Show Pass is purchased online before the show. Only one Show Pass per year. No other USEF benefits.



BENEFITS	US EQUESTRIAN MEMBER/ACCOUNT TYPE		
	FAN FREE ACCOUNT	SUBSCRIBER \$25 MEMBER	COMPETING \$80 MEMBERSHIP
FULL SEARCH, RANKINGS, AND RESULTS ACCESS	X	X	X
MEMBERPERKS DISCOUNTS	X	X	X
EQUESTRIAN WEEKLY, LATEST NEWS IN YOUR INBOX	X	X	X
ACCESS TO DIGITAL US EQUESTRIAN MAGAZINE	X	X	X
LEARNING CENTER VIDEO LIBRARY	X	X	X
U.S. CENTER FOR SAFESPORT RESOURCES	X	X	X
USEF NETWORK LIVE CONTENT	X	X	X
USEF NETWORK ON DEMAND CONTENT		X	X
ACCESS TO U.S. CENTER FOR SAFESPORT TRAINING		X	X
INTERSCHOLASTIC ATHLETE PROGRAM		X	X
ABILITY TO PURCHASE EQUISURE INSURANCE		X	X
MENTAL HEALTH FIRST AID		X	X
US EQUESTRIAN MAGAZINE MAILED TO YOUR DOOR		X	X
HEALTH AND INSURANCE BENEFITS		X	X
COMPETE AT HORSE SHOWS			X
EARN POINTS AND AWARDS			X

NOTE 6: As of 1 December 2022, trainers and coaches must be USEF Competing (Active) members. They cannot use a Show Pass.

NOTE 7: As of 1 December 2022, parents/guardians in the entry as trainer and/or coach must be USEF Competing (Active) members. They cannot use a Show Pass.

HORSES - USEF:

• **USEF Horse Recording Types:** (eligible to participate in licensed competitions with full benefits)

○ **USEF Annual Recording:** Effective 12 months from the start date, \$95 as of 2023.

○ **USEF Lifetime Recording:** No expiration date, \$35 birth to December 31 of year foaled, \$300 1yo and older as of 2023.

○ **USEF HID:** No expiration date. If a horse’s USEF annual recording expires, the horse retains the USEF number as a USEF HID as of 2023.

• **Other:** USEF will accept a USDF horse registration (HID or Life, see next page); however, the horse cannot qualify for many regional or national championships.

B9. BACKGROUND - USEF and USDF Memberships for People and Horses, cont'd.

USDF: Types of Memberships and Horse Registration

- NOTE 1:** Information for 2023. Memberships and fees change often. [Check online for current information.](#)
- NOTE 2:** This document **does not discuss business memberships.** Check online for business information.
- NOTE 3:** For people, [click here](#) to become a USDF member. [Click here](#) for Participating Membership information.
- NOTE 4:** For horses, [click here](#) for information and links to register a horse with USDF.
- NOTE 5:** If a person is currently not a USDF member (must pay the non-member fee) but has a USDF number from a previous membership, the number must be included on the entry.
- NOTE 6:** Unlike USEF, Trainers and Coaches are not required to be USDF members; however, to participate in a USEF/USDF show non-member Trainers and Coaches must pay the USDF non-member fee.

USDF each has specific “membership” requirements for people and horses. When people and horses become USDF “members,” they are each issued a unique life-long identifying number (different numbers for USEF and USDF). The identifying numbers are included in show entries.

PEOPLE - USDF:

- **USDF People Membership Types:**
 - **USDF [Adult] Participating Membership (PM):** Eligible to participate in USEF/USDF shows. [Click here](#) for PM benefits.
 - USDF 1-Year Participating: Expires November 30 of the membership year, \$90.
 - USDF 5-Year Participating: Expires November 30 of the 5th membership year, \$360.
 - USDF Lifetime Participating: Membership does not expire, \$1800.
 - **USDF 1-Year Youth Participating Membership (YPM):** Expires November 30 of the membership year, \$72. For individuals who have not reached their 21st birthday. [Click here](#) for YPM benefits.
 - **USDF Group Membership (GM):** Expires November 30 of the membership year. For individuals who are members of a USDF Group Member Organization (GMO membership fees vary). GM cannot qualify for regional or national championships. GM can qualify for USDF bronze, silver and gold awards; freestyle bars; Master’s challenge; dressage seat equitation rider awards; etc. Join via the GMO; fee determined by the GMO; \$20 of the fee goes to USDF. [Click here](#) for GM benefits. The GM card is not acceptable proof of USDF membership.
 - **USDF Education Membership (EM):** Expires November 30 of the membership year. Cannot compete in licensed competitions. \$10 youth, \$35 adult. [Click here](#) for EM benefits.
 - **Business Membership (BM):** Not covered in this document. [Click here](#) for BM benefits.
- **USDF People Non-member:** May participate in USEF/USDF shows if \$35 USDF Non-member Fee (as of 2023) is paid (one fee/person/show). Cannot qualify for many regional or national championships or awards.



Which membership is right for me?

Please note: Certain classes are exempt from membership and horse registration requirements. [Exception List](#)

Participating
Membership

Youth
Participating
Membership

Group
Membership

Education
Membership

Business
Membership

Non-Member
Fee

HORSES - USDF:

- **USDF Horse Registration:**
 - **USDF Horse Identification Number (HID):** Does not expire. Horse cannot qualify for most regional or national championships; can qualify for the USDF bronze, silver and gold medals; freestyle bars; master’s challenge; dressage seat equitation rider awards; etc.), \$35 as of 2023.
 - **USDF Lifetime Horse Registration (LR):** Does not expire. Full competition benefits, \$115 as of 2023 (upgrade from HID is \$80 as of 2023).
- **Other:** There is no USDF annual horse registration.

B9. BACKGROUND - USEF and USDF Memberships for People and Horses, cont'd. Membership Exceptions/Exemptions

USEF:

- Reference: USEF GR202 Membership Requirements (<https://www.usef.org/forms-pubs/H7KB7FPA594/membership-requirements>)
- Although not explicitly stated in GR202, the following applies:
 - Class Type: People and horses only participating in the following are exempt from USEF membership/non-member fee and horse registration requirements:
 - Introductory level classes
 - Opportunity classes
 - Pas de Deux classes
 - Quadrille classes
 - Foreign Competitors: USEF membership and horse registration requirements are waived for foreign competitors with proof of membership in their national federation.

USDF:

- Reference: USDF Exception List (<https://www.usdf.org/docs/ShowFlash/web/GeneralInfo/Before/MembershipExceptionList.pdf>)
- Class Type: People and horses only participating in the following are exempt from USDF membership/non-member fee and horse registration requirements:
 - Introductory level classes
 - Opportunity classes
 - Pas de Deux classes
 - Quadrille classes
- Foreign Competitors: See information at above link.

IMPORTANT NOTE: If a person or horse in any of the above exempt categories has a USEF and/or USDF number, the number must be provided on the entry form.

B9. BACKGROUND - USEF and USDF Memberships for People and Horses, cont'd.

Minimum Requirements to Enter a USEF/USDF Show (Non-Exempt Entries)

NOTE: See next page for GAIG ride requirements.

- The following are membership requirements to **participate** in a USEF/USDF show in a **GAIG non-qualifying** status as an open (professional or USEF non-member), adult amateur (AA), or junior rider/young (JYR) rider.
- Items in red text are the minimum membership requirements to participate in a USEF/USDF show.**
- The requirements for national or local championships and other special categories of shows/classes/awards may be different. Consult the rules for the shows/classes/awards for further information.

PARTICIPANT	USEF (proof of membership must be in the entry)	USDF (proof of membership must be in the entry)
Horse	Must have: 1) USEF Lifetime Recording, <u>or</u> 2) Current USEF Annual Recording, <u>or</u> 3) USDF HID or LHR	Must have: 1) USDF Lifetime Horse Registration (LHR) <u>or</u> 2) USDF Horse Identification Number (HID)
Rider (mandatory)	Must be: 1) Current USEF Competing (Active) Member, <u>or</u> 2) Purchase USEF Show Pass. One Show Pass/person/show/year. <u>and</u> 3) For Adult Amateur classes: "Active Amateur" on USEF Membership Card and/or EqVerification report. If not a USEF member, the rider must be in open classes.	Must be: 1) Current USDF Participating Member (PM), <u>or</u> 2) Current USDF Youth Participating Member (YPM), <u>or</u> 3) Current USDF Group Member Organization (GMO) member, <u>or</u> 4) Pay USDF non-member fee. One fee/person/show.
Owner (mandatory)	At least one owner must be: 1) Current USEF Competing (Active) Member, <u>or</u> 2) Purchase USEF Show Pass fee. One Show Pass/person/show/year.	At least one owner must be: 1) Current USDF Participating Member (PM), <u>or</u> 2) Current USDF Group Member Organization (GMO) member, <u>or</u> 3) Pay USDF non-member fee. One fee/person/show.
Trainer (USEF mandatory)	Must be: Current USEF Competing (Active) Member	No USDF membership required.
Coach (optional; if listed, USEF mandatory)	Must be: Current USEF Competing (Active) Member	No USDF membership required.

NOTE 1: For a horse with more than one owner, at least one owner must be **both** a USEF Competing (Active) Member (or get a Show Pass – one pass per year) **and** a USDF Participating Member (or pay the non-member fee).

NOTE 2: All adult (≥ 18 yo) USEF Competing (Active) Members (riders, owners, trainers, and coaches) must have proof of current **SafeSport Training**. USEF non-members are not required to take the training.

B9. BACKGROUND - USEF and USDF Memberships for People and Horses, cont'd.

Membership Requirements for GAIG Qualifying Rides

- The following are membership requirements for a **Great American Insurance Group / USDF Regional Dressage Championship (GAIG)** qualifying ride in a qualifying class and test. See <https://www.usdf.org/competitions/competitions-championships/regionals/index.asp> for GAIG information.
- The requirements for national or local championships and other special categories of shows/classes/awards may be different. Consult the rules for the particular shows/classes/awards for further information.



PARTICIPANT	USEF (proof of membership must be in the entry)	USDF (proof of membership must be in the entry)
Horse	1) USEF Lifetime Recording, <u>or</u> 2) Current USEF Annual Recording	USDF Lifetime Horse Registration (LHR)
Rider (mandatory)	Current USEF Competing (Active) Member	Current USDF Participating Member (PM)
Owner* (mandatory)	At least one owner* must be: Current USEF Competing (Active) Member	At least one owner* must be: Current USDF Participating Member (PM)
<p><i>* For a horse with more than one owner, at least one owner must be both a USEF Competing (Active) Member and a USDF Participating Member.</i></p>		
Trainer (mandatory)	Current USEF Competing (Active) Member	No USDF membership required.
Coach (optional)	Current USEF Competing (Active) Member	No USDF membership required.

NOTE 1: All adult (≥ 18 yo) USEF Competing (Active) members (riders, owners, trainers, and coaches) must be current in their SafeSport Training.

NOTE 2: Non-members may *ride* in GAIG qualification classes but they **may not qualify** for the GAIG championships.

NOTE 3:

- The easiest way to provide proof of membership with the show entry is through use of the **USEF and Affiliates Membership Verification System** at www.eqverification.org.
- If you are entering a show using an online entries company, some of the companies automatically provide the proof of memberships after you enter the membership numbers.

NOTE 4: The \$15 GAIG Q fee (as of 2023) must be paid before the ride in the class.

B9. BACKGROUND - USEF and USDF Memberships for People and Horses, cont'd.

Summary of USEF Active (Competing) Memberships and Show Pass

- USEF significantly changed the rules for active (competing) membership and non-member Show Passes effective 1 December 2022.
- This page provides a summary.

PARTICIPANT	USEF
Rider (mandatory)	Current USEF Competing (Active) Member Or Purchase USEF Show Pass
Owner (mandatory)	At least one owner* must be: Current USEF Competing (Active) Member Or Purchase USEF Show Pass
Trainer (mandatory)	Current USEF Competing (Active) Member May not use a USEF Show Pass
Coach (optional)	Current USEF Competing (Active) Member May not use a USEF Show Pass

- WHO CAN PURCHASE A SHOW PASS: All **riders** and **owners** must be a USEF active (competing) member or must purchase a Show Pass.
- WHO CANNOT PURCHASE A SHOW PASS: All **trainers** and **coaches** must be a USEF active (competing) member; they may not purchase a Show Pass.
- SHOW PASS FEE: The Show Pass fee is \$45 (as of 2023).
- WHEN TO PURCHASE A SHOW PASS: A Show Pass is purchased online with USEF no more than 14 days before the show. A show pass may not be purchased from a show secretary or as part of the show entry. A show pass may be purchased online with USEF on the day of the show.
- ONLY ONE SHOW PASS: Only one Show Pass may be purchased per person per competition year. After using a show pass, if the person wants to participate in a subsequent show that competition year, the person must become a USEF active (competing) member.
- PARENTS/GUARDIANS: Parents/guardians listed as a trainer and/or coach on a show entry for a rider who is less than 18 years of age must be a USEF active (competing) member.
- EXEMPTIONS: Riders, owners, trainers and coaches only participating in introductory level and/or opportunity classes are not required to be USEF active (competing) members or purchase Show Passes.
- ADDITIONAL INFORMATION:
 - USEF Show Pass FAQ – [click here](#).
 - USEF online Show Pass purchase form: [Click here](#).
 - Equestrian Entries instructions for USEF Show Passes: [Click here](#).
 - USEF GR206 Show Pass Fee: [Click here](#).
- This USEF information does not apply to USDF memberships.

B10. BACKGROUND - USEF SafeSport Program



- The **United States Center for SafeSport** is an American 501c(3) nonprofit organization established in 2017 under the auspices of the [Protecting Young Victims from Sexual Abuse and Safe Sport Authorization Act of 2017](#). SafeSport is tasked with addressing the problem of sexual abuse of minors and amateur athletes in Olympic sports in the United States. Its primary focus, as to which it has exclusive jurisdiction in the US, is to review allegations of sexual misconduct, and to impose sanctions up to lifetime banning of a person from involvement in all Olympic sports. One function of SafeSport is to provide a public central database of sanctioned individuals across all sports.
- The Center works with National Governing Bodies, including US Equestrian, to enforce the SafeSport Code and the Federal Safe Sport Act. The policies in both the Code and Federal Law are aimed at protecting athletes from harm and abuse and apply to all Olympic and amateur sporting disciplines.
- [Click here](#) for a USEF information sheet. [Click here](#) for further USEF information and a training link.
- As of January 1, 2019, every USEF Competing (Active) member 18 years of age or older must complete USEF's SafeSport Training, which covers child abuse prevention. It is required by Federal Law, S 534, the Protecting Young Victims from Sexual Abuse and SafeSport Authorization Act of 2017. Required SafeSport Training is available free to all USEF members. The training is “refreshed” annually.
- Those who do not complete the required SafeSport Training will be ineligible to participate in USEF activities, including competitions, and will be placed on the SafeSport Ineligibility List.
- If you are a victim or a survivor of abuse and believe this training could be an emotional trigger, please contact Teresa Roper at troper@usef.org, Sonja Keating at skeating@usef.org, or the U.S. Center for SafeSport at training@safesport.org, before accessing the SafeSport Training course.
- After the training is completed, it can be verified via www.eqverification.org within 24-48 hours of completing the training.

HOW TO ENTER USEF/USDF DRESSAGE SHOWS

red = required in entry

blue = may be required in entry

E0.	The Seven (Sometimes Eight or More) Components of a Show Entry
E1.	Competition Entry Form
	Generic Entry Form
	Competition Name & Date, Horse Information
	Rider, Owner
	Trainer, Coach, Classes
	Show Fees, Stabling
E2.	Proof of USDF and USEF “Memberships” for Horse, Rider, Owner, Trainer, and Coach
E3.	USEF Entry Agreement
E4.	USEF Waiver and Release of Liability, Assumption of Risk, and Indemnity Agreement
E5.	Proof of Rider, Owner, Trainer and Coach SafeSport Training
E6.	Coggins
E7.	Payment
E8.	Proof of Vaccination (must accompany horse, may be required in entry)
E9.	Proof of Qualification to Rider in Musical Freestyle Test (id applicable)
E10.	Other Documents (if required by the show)

E0. The **Seven** (Sometimes **Eight** or **More**) Components of a Show Entry

Although entering a USDF/USEF show may seem complicated, it is not that difficult if you know what items you need to submit with your show entry. They are:

- E1. Competition Entry Form**
- E2. Proof of USDF and USEF Memberships for Rider, Owner, Trainer, and Coach** (or purchase of USEF Show Pass by riders/owners and/or payment of USDF nonmember fee) **and Horse**
- E3. USEF Federation Entry Agreement** (must be the current form)
- E4. USEF Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement** (must be the current form)
- E5. Proof of Rider/Owner/Trainer/Coach Current SafeSport Training** (USEF members ≥ 18 years old)
- E6. Copy of Coggins Test Report** (required by most states; see prize list)
- E7. Payment**
- E8. Proof of Vaccination** (must accompany horse, may be required in entry; see prize list)
- E9. Proof of Qualification to Ride Musical Freestyle Test** (if entry includes a musical freestyle test)
- E10. Other Documents** (some shows may require additional documents such as breed papers, health certificate, passport, proof of a local membership, etc.; see prize list)

red = required in entry
blue = may be required in entry

E1. Competition Entry Form

E2. Proof of Memberships

E3. USEF Entry Agreement

E4. USEF Waiver and Release...

E5. Proof of SafeSport Training

E6. Coggins

E7. Payment

E8. Proof of Vaccination

E9. Proof of MFS Q

E10. Other Documents

E1. Competition Entry Form (required) – Generic Form

- Some shows use this USDF generic entry form ([click here](#)). Your USDF region may have its entry own form, as may the sponsoring organization. Every prize list contains the competition entry form recommended for the show. Many sponsoring organizations also provide an online version that can be downloaded, completed on the computer, and then printed out. If you complete the entry form by hand, write clearly and legibly.
- If you are entering the show using an online entries company, you are not required to use this form as a form is created online using information you enter; however, the information below may assist you in completing the online form.

See the next pages for instructions for this form/information.

1

2023

COMPETITION NAME _____ COMPETITION DATES _____

Official Use Only
BRIDLE #

NAME OF HORSE			PREVIOUS NAME (IF ANY)		USEF#	USDF#	FOR SALE
							<input type="checkbox"/>
BREED	SEX	HEIGHT	COLOR	COGGINS DATE (ENCLOSED COPY)	SIRE	DAM	
DAM'S SIRE		COUNTRY OF BIRTH	YEAR OF BIRTH	BREEDER	FEI/PASSPORT #	GROOM	

3

RIDER/HANDLER _____

USEF# _____ USDF# _____ FEI/LOCAL# _____

ADDRESS _____

CITY/ST/ZIP _____

CELL PHONE _____ JR/YOUNG RIDER BIRTHDAY _____

EMAIL ADDRESS _____

RIDER CITIZENSHIP (IF NOT USA) _____

RIDER STATUS (CIRCLE ONE): JR/YG AA OPEN

OWNER _____

USEF# _____ USDF# _____ LOCAL# _____

ADDRESS _____

CITY/ST/ZIP _____

CELL PHONE _____

EMAIL ADDRESS _____

OWNER CITIZENSHIP (IF NOT USA) _____

TRAINER _____

USEF# _____ USDF# _____ LOCAL# _____

ADDRESS _____

CITY/ST/ZIP _____

CELL PHONE _____

EMAIL ADDRESS _____

COACH _____

USEF# _____ USDF# _____ LOCAL# _____

ADDRESS _____

CITY/ST/ZIP _____

CLASS No.	DIVISION	CLASS DESCRIPTION	QUAL Y/N	FEES
SUBTOTAL CLASS FEES AND QUALIFYING FEES			0	
USDF NON MEMBER FEE \$35 PER NON-MEMBER				
OFFICE FEE AND/OR BRIDLE # FEE				
USEF HORSE FEES				
\$8 USEF FEE + \$15 DRUG FEE = \$23.00				
CDI HORSE FEES				
\$8 USEF FEE + \$25 DRUG FEE = \$33.00				
IHP DISCIPLINE FEE (\$35 IF REQUIRED)				
STABLING FEES _____ STALL @ \$ _____ /STALL				
TACK STALLS 0 STALL @ \$ 0 /STALL			0	
BEDDING 0 BALES @ \$ 0 /BALE			0	
NON COMPETING HORSE FEE 0			0	
SPONSORSHIP				
OTHER _____				
OTHER _____				
LATE/CHANGE/BANK CHARGES FOR CC				
TOTAL FEES			0	

4

Please complete all three pages. Reverse MUST be SIGNED.

5

6

7

8

9

Stabling Information & Special Requests: Please list only ONE name (either individual or barn) for entire group (so we can get everyone together)

Group/Self	Tue	Wed	Thu	Fri	Sat	Sun	Mon
Stalls							
Tack Stalls							

Stable Group: _____ Contact: _____

E1. Competition Entry Form (required) – Comp Name & Date, Horse Info

1 Competition Name and Date. Enter the complete official show name and the show date(s). Secretaries may be receiving entries for other similarly named shows and must be able to determine which show you want to enter; therefore, be as accurate as possible with this information.

2 Horse Information.

- **Name of Horse** (Required): Use the same show name as on the USEF recording, USDF registration, Coggins test report, proof of vaccination, and any other required documents. (The same horse name must be on all of these documents).
- **Previous Name (If Any)** (Optional): Enter a previous USEF recorded / USDF registered name, if applicable.
- **USEF#** (Required): Enter the horse's USEF recording number, even if the horse is only in exempt classes. If a horse has no USEF# and is only in exempt classes, enter **Exempt** (see "Background, Exemptions to Membership").
- **USDF#** (Required): Enter the horse's USDF registration number, even if the horse is only in exempt classes. If a horse does not have a USDF# and is only in exempt classes, enter **Exempt** (see "Background, Exemptions to Membership").
- **For Sale** (Optional): Check the box if the horse is for sale. This information may be included in the show program.
- **Breed** (Optional): Enter the horse's breed.
- **Sex** (Required): Enter the horse's gender (mare, gelding, or stallion). This information is used in determining stabling assignments.
- **Height**: (Optional) Enter the horse's height.
- **Color** (Optional): Enter the horse's color.
- **Coggins Date** (Required): Enter the date of the horse's most recent Coggins test. Also see Section E6, Coggins.
- **Sire** (Optional): Enter the name of the horse's sire (father).
- **Dam**: (Optional): Enter the name of the horse's dam (mother).
- **Dam's Sire**: (Optional) Enter the name of the dam's sire (mother's father).
- **Country of Birth** (Optional): Enter the country where the horse was born.
- **Year of Birth** (Optional): Enter the year the horse was born.
- **Breeder** (Optional): Enter the name of the breeder.
- **FEL Passport #** (Required for CDI shows; otherwise, optional): Enter the horse's passport #, if any.
- **Groom** (Optional): Enter the name of the groom.

NOTE: As in section E2, to obtain (and print) the horse, rider, owner, trainer and coach USEF and USDF membership numbers and status, use www.EqVerification.org. The EqVerification document is submitted with the mailed entry. It may not be necessary for an online entry but may be helpful for the show secretary.

E1. Competition Entry Form, cont'd. – Rider, Owner

3 Rider Information:

- **Rider/Handler:** Enter the rider's name.
- **USEF #:**
 - If the rider has a USEF #, enter the rider's **USEF #**, even if the rider is not a USEF Competing (Active) member.
 - If the rider does not have a USEF #, enter **Non-Member** or **Exempt** (see below).
 - For riders that are not USEF Competing (Active) members:
 - If the rider is in regular classes, the rider must purchase a **USEF Show Pass** (non-member) online for \$45. Only one Show Pass may be purchased per competition year, after which the rider must be a USEF Competing (Active) member.
 - If a rider is only in exempt classes, enter **Exempt**. The Show Pass is not required.
 - See B9 for membership information.
- **USDF #:**
 - If the rider has a USDF #, enter the rider's **USDF #**, even if the rider is not a USDF Participating Member or Group Member.
 - If the rider does not have a USDF #, enter **Non-Member** or **Exempt** (see below).
 - For riders that are not USDF Participating Members or Group Members:
 - If the rider is in regular classes, the rider must pay the **USDF \$35 non-member fee**.
 - If the rider is only in exempt classes, enter **Exempt**. The non-member fee is not required.
 - See B9 for membership information.
- **Address:** Enter the rider's street address.
- **City/St/Zip:** Enter the rider's city, state, and zip code.
- **Cell Phone:** Enter the rider's cell phone number, preferably the number the rider will be using while on the show grounds.
- **Junior/Young Rider Birthday:** If the rider is a junior rider or a young rider (age 21 or younger), enter the rider's birthday.
- **Email Address:** Enter the rider's email address. Most show communications are via e-mail so inclusion of a correct email address is very important.
- **Rider Citizenship:** Enter the rider's citizenship.
- **Rider Status:** Circle the rider's status. **Jr/Yr** = Junior Rider or Young Rider, **AA** = Adult Amateur, **Open** = Professional rider or a rider who is not a USEF Competing (Active) Member. See B4 for definitions.

4 Owner Information:

- Enter information as for the rider but use the owner's information.
- If the rider is also the owner, you may enter **same as rider** on the line for the owner's name and leave the other boxes blank.

E1. Competition Entry Form, cont'd. – Trainer, Coach, Classes

5 Trainer Information:

- **Definition:** For the purposes of a competition, the **show trainer** is the adult person legally responsible for the horse while the horse is on the show grounds. This could be the at home trainer, the rider, the owner, or another person. The trainer must be on the show grounds during the show and must be a USEF active (competing) member.
- Including a trainer is required.
- **Regular classes:** The trainer must be an adult (age 18 or older) USEF active (competing) member but does not have to be an active USDF participating member. This includes a parent/guardian who is the trainer for a minor (less than 18-yo) rider.
- **Exempt classes:** The trainer is not required to be a USEF active (competing) member.
- Enter information as for the rider, using the trainer's information.
- If the rider is also the trainer, you may enter **same as rider** on the line for the trainer's name and leave the other boxes blank.
- See B9 for membership information.

6 Coach Information:

- **Definition:** For the purposes of a competition, the **coach** is the person who receives money to coach the rider while on the show grounds. The coach must be on the show grounds during the show and must be a USEF active (competing) member.
- Having a coach in the entry is OPTIONAL; therefore, coach information is optional. It is usually easier to not include coach information.
- If a professional may ride the horse while on the show grounds, include this person as the coach if not already part of the entry.
- **Regular classes:** The coach must be a USEF Competing (Active) Member but is not required to be a USDF Participating Member. This includes a parent/guardian who is the coach for a minor (less than 18-yo) rider.
- **Exempt classes:** The coach is not required to be a USEF Competing (Active) Member.
- Enter information as for the rider, using the coach's information.
- If the coach is also the owner and/or trainer, you may enter **same as owner** or **same as trainer** on the line for the coach's name and leave the other boxes blank.
- The rider cannot be the coach.
- A minor cannot be a coach.
- An adult amateur cannot be a coach.
- See B9 for membership information.

7 Classes Information:

- **Class No.:** Enter the class number, as in the prize list. This is important as there may be more than one class offering the desired test.
- **Division:** If applicable for the show, enter the division under which the rider qualifies. For example, if there are separate divisions for JYR, AA, and Open, enter the appropriate rider status.
- **Class Description:** Enter the name of the class, as in the prize list. If the class name does not specify a specific test, also enter the test to be ridden.
- **Qual Y/N:** If the ride is desired to be a GAIG qualifying ride, enter **Y**. If it is not desired to be a GAIG qualifying ride, enter **N**. If **Y**, an additional \$15 fee is charged.
- **Fees:** Enter the fee for the class, as in the prize list. Include the GAIG Q fee, if applicable.

E1. Competition Entry Form, cont'd. – Show Fees

8 Show Fees:

- **Subtotal Class Fees and Qualifying Fees:** Enter the total for the classes entered in section 7.
- **USDF Non-Member Fee \$35 per Non-Member:** For non-exempt classes, enter **\$35** for each rider and owner that is not a USDF Participating Member or Group Member. For example, if the rider and owner are different people and the rider and owner are not USDF Participating Members or Group Members, enter \$70 (\$35 for the rider and \$35 for the owner). This is one fee / person / show; therefore, if the rider and/or owner are also participants in another entry in the show, the fee is not paid in the other entry.
- **Office Fee and/or Bridle # Fee:** Enter the value for these fee(s), as in the prize list. The office fee is paid for each entry.
- **USEF Horse Fees \$8 USEF Fee + \$15 Drug Fee = \$23:** Enter **\$23** for the horse. This is one fee / horse / show; therefore, if the horse is also in another entry in the show, the fee is not paid in the other entry. If the show is a CDI, do not use this fee; use the following fee instead.
- **CDI Horse Fees \$USEF + \$25 Drug Fee = \$33:** If the show is a CDI (FEI recognized show), enter **\$33** for the horse. This is one fee / horse / show; therefore, if the horse is also in another entry in the show, the fee is not paid in the other entry. If the show is not a CDI, do not use this fee; use the previous fee instead.
- **IHP Discipline Fee (\$35 if Required):** If the rider wants to compete in international competitions, the rider must be a USEF member and must pay the International High Performance (IHP) fee at CDI shows, NAYC Championships, and/or European Junior and Young Rider championships. If applicable, enter **\$35** for the entry. See USEF rule GR207 for details.
- **Stabling Fees:** This is a stall for the horse. See the prize list for stabling options and fees. Enter the fee(s) applicable to the stabling option you desire. NOTE: Some shows charge a muck fee that is refunded if the stall is stripped before departure. The fee is usually collected when signing-in to the show office.
- **Tack Stalls:** This is a stall that is used as a tack/feed room. Horses may not enter a tack stall. See the prize list for tack stall options and fees. Enter the fee(s) applicable to the stabling option you desire.

NOTE: Quoted USEF and USDF fees are for 2023. Check online or the prize list for the current fees.



E1. Competition Entry Form, cont'd. – Show Fees Cont'd., Stabling

8 Show Fees, cont'd.:

- **Bedding:** Most shows with stalls sell bedding prior to the show and on the show grounds. See the prize list for the cost of bedding (usually the per-bag price for shavings). Specify the number of bags you wish to order, the price per bag, and the total (quantity x price). Some show grounds restrict the type of bedding that can be brought on the grounds – refer to the prize list for specific information. To preorder bedding, enter the fee(s) as in the prize list.
- **Non-Competing Horse:** A noncompeting horse is one that is not entered in any classes. It is often a companion horse or a “greenie” being introduced to the show environment. See the prize list for this fee, which is payable regardless of whether the horse is stabled or a trailer-in. Enter the fee(s) as in the prize list. A non-competing horse entry is a separate entry that may be subject to additional fees (office fee, grounds fee, etc.); see the prize list for information.
- **Sponsorship:** Enter the fee you would like to pay as a show sponsor. See show management or the prize list for details.
- **Grounds Fee or Other Fees:** Most shows charge a grounds fee for horses that are not stabled. This may be a per-day fee or a per-show fee. Refer to the prize list for information and fee. Enter the grounds fee or other fees, as in the prize list.
- **Other:** Some shows have social and other events for which they charge an extra fee. Enter the fee or other fees, as in the prize list.
- **Late/Change/Bank Charges for CC:** Enter the late fee if your entry is late and approved by show management, the change fee if you need to make a change to your entry, credit card fee, camper hook-up fee, etc., if applicable. Fee information will be in the prize list.
- **TOTAL FEES:** Add the fees in this section and enter the total. Check your math to ensure you have entered the correct amount!

9 Stabling Information & Special Requests:

- **Stalls:** Enter a check mark in the box corresponding to each day a horse stall is desired. For example, if you plan to arrive on Friday and depart Sunday, check the boxes for Friday, Saturday, and Sunday.
- **Tack Stalls:** Enter a check mark in the box corresponding to each day a tack stall is desired.
- **Stable Group:** Enter the name/nomenclature of the person/group requesting the stall. Ensure everyone in the group uses the same name/nomenclature so all horses in the Stable Group will be stabled together..
- **Contact:** Enter the name and contact information for the person who should be notified in case of a horse-related emergency during the show.



E2. Proof of USDF and USEF “Memberships” for Horse, Rider, Owner, Trainer, and Coach (required)

- **Membership Information:** Details about “memberships” and requirements for rides with and without GAIG qualification are in **B9** of this document.
- **Minimum Requirements:**
 - **HORSE:** As a minimum, a horse must have a **USDF Horse Identification Number (USDF HID)**. USEF will accept the USDF number.
 - **PEOPLE:**
 - **Rider, Owner:**
 - USEF: If a rider and/or owner is not a USEF Competing (Active) Member, a **USEF Show Pass** may be purchased online. Only one Show Pass per competition year is permitted, after which the person must become a **USEF Competing (Active) Member**.
 - USDF: If a rider and/or owner is not a USDF Participating Member, they must pay the **USDF non-member fee (\$35)**. The fee is per person / per show; for example, if the owner has two horses in the show, the fee is only paid once for the show.
 - **Trainer, Coach:** The trainer and (optional) coach must be **USEF Competing (Active) Members**, including parents/guardians of a minor (under 18). They are not required to be USDF members.
- **Show Entries:**
 - **Mailed Entries:** The easiest way to provide verification of “membership” with the show entry is through use of the **USEF and Affiliates Membership Verification System** at www.eqverification.org. Print the document and provide it with your mailed entry. Alternately, save the document as a PDF file and email it to the show secretary.
 - **Online Entries:** If you are entering a show using an online entries system, a memberships verification document may automatically be generated after you enter the membership information. If not, provide the EqVerification PDF file with the online entry or via email to the show secretary.

NOTE 1: If a person is a USDF GM the GMO card is not acceptable proof of USDF membership.

NOTE 2: In this section, for brevity, the term “membership” is applied to people USEF & USDF memberships and to horse USEF recordation / USDF registration. See “Background, USEF and USDF People and Horse Memberships” for details.

NOTE 3: Do not include separate copies of USEF and USDF people and horse “membership” documents if the membership is verified by the reports in this section. If the membership verification is not on these reports (due to a recent membership, recent change of status, etc.), include the membership documents with the show entry.

US EQUESTRIAN UNITED STATES DRESSAGE FEDERATION™

(1 of 6 cards - DO NOT CUT)	HORSE VERIFICATION	(1 of 6 cards - DO NOT CUT)	HORSE VERIFICATION
USEF #: 5021935	Horse: AVIANI	USDF #: 1079680	Horse: Aviani
Type: Life	Type: Life	Type: Life	Type: Life
Foal Date: 3/27/1995	Foal Date: 3/27/1995	Effective Date: 2009-02-11 00:00:00	Effective Date: 2009-02-11 00:00:00
USHA Status: USHA Registered	USHA Status: USHA Registered	Date Printed: 8/7/2018	Date Printed: 8/7/2018

(1 of 6 cards - DO NOT CUT)	RIDER VERIFICATIONS	(1 of 6 cards - DO NOT CUT)	RIDER VERIFICATION
USEF #: 4112286	Name: LESLIE A RAULIN	USDF #: 62024	Rider: Leslie A Raulin
Membership: Active Amateur	Membership: Active Amateur	Membership: Group	Membership: Group
Effective Date: 12/1/2017	Effective Date: 12/1/2017	Exp. Date: 11/30/2018	Exp. Date: 11/30/2018
Exp. Date: 11/30/2018	Exp. Date: 11/30/2018	Date Printed: 8/7/2018	Date Printed: 8/7/2018
USDF Rider Status: Dressage AA	USDF Rider Status: Dressage AA		

(1 of 6 cards - DO NOT CUT)	OWNER VERIFICATION	(1 of 6 cards - DO NOT CUT)	OWNER VERIFICATION
USEF #: 4112286	Name: LESLIE A RAULIN	USDF #: 62024	Owner: Leslie A Raulin
Membership: Active Amateur	Membership: Active Amateur	Membership: GMO	Membership: GMO
Effective Date: 12/1/2017	Effective Date: 12/1/2017	Effective Date: 12/1/2017	Effective Date: 12/1/2017
Exp. Date: 11/30/2018	Exp. Date: 11/30/2018	Exp. Date: 11/30/2018	Exp. Date: 11/30/2018
Other Owners:	Other Owners:	Date Printed: 8/7/2018	Date Printed: 8/7/2018

Competition Year: 2018
Date Printed: Tuesday, August 07, 2018

www.eqverification.org

Submitted through EquiEvent@centex.com at 7:08 PM May 10 (PST2018)

Rider Cards	RIDER VERIFICATION	RIDER VERIFICATION
USEF #: 16812	Name: BARBARA L STRAWSON	USEF Number: 16812
Membership: Active Professional	Membership: Active Professional	Name: Barbara L Strawson
Effective Date: 12/01/2017	Effective Date: 12/01/2017	Membership: Participating
Expiration Date: 11/30/2018	Expiration Date: 11/30/2018	Effective Date: 12/01/2017
Date Printed: 06/08/2018	Date Printed: 06/08/2018	Expiration Date: 11/30/2018

Owner Cards	RIDER VERIFICATION	RIDER VERIFICATION
USEF #: 196564	Name: CAROL HERRON	USEF Number: 18313
Membership: Active Professional	Membership: Active Professional	Name: Carol Herron
Effective Date: 02/14/2018	Effective Date: 02/14/2018	Membership: Participating
Expiration Date: 01/01/2019	Expiration Date: 01/01/2019	Effective Date: 02/14/2018
Date Printed: 06/08/2018	Date Printed: 06/08/2018	Expiration Date: 11/30/2018

Trainer Cards	RIDER VERIFICATION	RIDER VERIFICATION
USEF #: 104891	Name: BARBARA L STRAWSON	USEF Number: 16812
Membership: Active Professional	Membership: Active Professional	Name: Barbara L Strawson
Effective Date: 12/01/2017	Effective Date: 12/01/2017	Membership: Participating
Expiration Date: 11/30/2018	Expiration Date: 11/30/2018	Effective Date: 12/01/2017
Date Printed: 06/08/2018	Date Printed: 06/08/2018	Expiration Date: 11/30/2018

Horse Cards	HORSE VERIFICATION	HORSE VERIFICATION
USEF #: 4336421	Name: BAROSSA	USEF Number: 100488
Owner: HERRON, CAROL	Owner: HERRON, CAROL	Name: Barossa
Membership: Life	Membership: Life	Owner: Carol Herron
Foal Date: 05/09/2002	Foal Date: 05/09/2002	Membership: Life
		Effective Date: 04/23/2003
		Date Printed: 06/08/2018

EquiEvent Entries verifies EVERY USEF, USDF, USEF AND CDR membership directly with those organizations, including horse and rider owners.

www.eqentries.com

E3. USEF Entry Agreement (required)

- This is a legal document so correct signatures are important. Separate clearly printed names and separate owner, rider, trainer, and (if applicable) coach signatures are required on each applicable line. **Even if the owner, rider, and trainer are the same person, writing “same” is not acceptable; each line must contain the appropriate printed name or signature of the appropriate person.**
- How to submit this form:
 - For snail mail entries, print the form and complete USEF Event line and the signature section. Include the form with your snail mail entry.
 - If you are entering the show using an online entries system, complete the form online then save it as a PDF file. Upload the file to the online show entries web site then include the form as an attachment to your online entry.

1 COMPETITION LINE:

- Enter “USEF Event.” You can then use the form for multiple shows, as long as the form is current

2 RIDER/... (mandatory):

- Signature: Sign above the line.
- Print Name: Print name above the line.
- The rider must sign the form.

3 OWNER/AGENT (mandatory):

- Signature: Sign above the line.
- Print Name: Print name above the line.
- The rider or trainer may sign as the agent of the owner, if authorized.

4 TRAINER (mandatory):

- Signature: Sign above the line.
- Print Name: Print name above the line.
- The trainer must sign the form.
- The trainer is the adult person legally responsible for the horse while the horse is on the show grounds. The trainer must be present at the show.

5 COACH (if applicable):

- Declaring a coach on the entry is optional. It is easier if a coach is not declared as a declared coach must sign this form. If a professional will ride the horse while on the show grounds, include that person as the coach
- Signature: Sign above the line.
- Print Name: Print name above the line.
- The coach must sign the form if declared in the entry.

6 PARENT/GUARDIAN SIGNATURE: (Required if Rider... is a minor:


- The parent/guardian must sign the form for a rider under 18.
- Signature: Sign above the line.
- Print Name: Print name above the line.

7 RIDER EMERGENCY CONTACT PHONE NO:

- Enter the phone number of the rider’s emergency contact person.

8 IS RIDER/... A U.S. CITIZEN?

- Check Yes or No.

 <https://www.usef.org/forms-pubs/7M4IexYMhK4/usef-entry-agreement-fillable>
FEDERATION ENTRY AGREEMENT

By entering a Federation-licensed Competition and signing this entry blank as the Owner, Lessee, Trainer, Manager, Agent, Coach, Driver, Rider, Handler, Vaultor or Longeur and on behalf of myself and my principals, representatives, employees and agents, I agree that I am subject to the Bylaws and Rules of The United States Equestrian Federation, Inc. (the “Federation”) and the local rules of the **1 USEF Event** (Competition). I agree to be bound by the Bylaws and Rules of the Federation and of the competition. I will accept as final the decision of the Hearing Committee on any question arising under the Rules, and agree to release and hold harmless the competition, the Federation, their officials, directors and employees for any action taken under the Rules. I represent that I am eligible to enter and/or participate under the Rules, and every horse I am entering is eligible as entered. I also agree that as a condition of and in consideration of acceptance of entry, the Federation and/or the Competition may use or assign photographs, videos, audios, cable-casts, broadcasts, internet, film, new media or other likenesses of me and my horse taken during the course of the competition for the promotion, coverage or benefit of the competition, sport, or the Federation. Those likenesses shall not be used to advertise a product and they may not be used in such a way as to jeopardize amateur status. I hereby expressly and irrevocably waive and release any rights in connection with such use, including any claim to compensation, invasion of privacy, right of publicity, or to misappropriation. The construction and application of Federation rules are governed by the laws of the State of New York, and any action instituted against the Federation must be filed in New York State. See GR908.4.

BY SIGNING BELOW, I AGREE that I have read, understand, and agree to be bound by all applicable Federation Bylaws, rules, and policies including the USEF Safe Sport Policy and Minor Athlete Abuse Prevention Policies (MAAPP) as published at www.usef.org, as amended from time to time, as well as all terms and provisions of this Prize List. If I am signing and submitting this Agreement electronically, I acknowledge that my electronic signature shall have the same validity, force and effect as if I affixed my signature by my own hand.

2 RIDER/DRIVER/HANDLER/VAULTER/LONGEUR (mandatory) Signature: _____ Print Name: _____	3 OWNER/AGENT (mandatory) Signature: _____ Print Name: _____
4 TRAINER (mandatory) Signature: _____ Print Name: _____	5 COACH (if applicable) Signature: _____ Print Name: _____
6 Parent/Guardian Signature: (Required if Rider/Driver/Handler/Vaultor/Longeur is a minor) _____ Print Parent/Guardian Name: _____ Emergency Contact Phone No. _____	
8 Is Rider/Driver/Vaultor a U.S. Citizen: <input type="checkbox"/> Yes <input type="checkbox"/> No 7	

NOTE 1: You can open the form online and type in all data (including the signatures). Then save the form and upload the file to the online entries web site or email to the show secretary.

NOTE 2: Do not use old forms. Use the form in the show prize list or the form posted on the USEF web site.

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NOTE 3: This form is a legal document. If the owner, rider, trainer and/or coach are the same person, a separate signature and printed name are required for each section.

E4. USEF Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement (required)

- This is a legal document so correct signatures are important. A **SEPARATE FORM** is required for each person in the entry (rider..., owner, trainer, and coach). A signature and clearly printed name are required above each applicable line.
- How to submit this form:
 - For snail mail entries, print this form and complete it. Include the form with your snail mail entry.
 - If you are entering the show using an online entries company, scan the signed form and save it as a file. Alternately, use electronic signatures and save the file. Upload the file to the online show entries web site then include the form as an attachment to your online entry. If you do not have scanning capability, snail mail the signed form to the show secretary, if allowed.

1 USEF Event or USEF Events: <https://www.usef.org/forms-pubs/FDs-p1VXI9U/usef-waiver-release-of-liability>

- Enter **USEF Event** on the USEF Event line. The form may then be used for multiple shows, as long as it is current.

2 Boxes:

- Check the applicable box for the signatory's role in the entry (RIDER/..., OWNER, TRAINER, or COACH).
- A form signed by the owner is required.

3 Signature: Sign above the line.

4 Print Name: Print name above the line.

5 Date: Enter the date signed.

6 Parent/Guardian Signature: (Required if Rider/... is a minor): Sign on the line.

7 For Rider's Form, Parent/Guardian Name: Print name on the line.

8 Parent/Guardian Date: Enter the date signed by the Parent/Guardian.

9 Emergency Contact Phone No.: Enter the phone number for the rider's emergency contact.

NOTE 2: Do not use old forms. Use the form in the show prize list or the form posted on the USEF web site.

NOTE 3: Ensure a separate form is provided for each person in the entry with the correct boxes checked. The rider or trainer may NOT sign for the owner.

USEF WAIVER AND RELEASE OF LIABILITY, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT

For and in consideration of United States Equestrian Federation, Inc. dba US Equestrian ("USEF") allowing me, the undersigned, to participate in any capacity (including as a rider, driver, handler, vaulter, longeur, lessee, owner, agent, coach, official, trainer or volunteer) in a USEF sanctioned, licensed or approved event or activity, including but not limited to equestrian clinics, practices, shows, competitions and related or incidental activities and **USEF Event** ("USEF Event" or "USEF Events"); I, for myself, and on behalf of my spouse, children, heirs and next of kin, my legal and personal representatives, executors, administrators, successors, and assigns, hereby agree to and make the following contractual representations pursuant to this Agreement (the "Agreement"):

A. RULES AND REGULATIONS: I hereby agree that I have read, understand, and agree to be bound by all applicable Federation Bylaws, rules, and policies including the USEF Safe Sport Policy and Minor Athlete Abuse Prevention Policies (MAAPP) as published at www.usef.org, as amended from time to time.

B. ACKNOWLEDGMENT OF RISK: I knowingly, willingly, and voluntarily acknowledge the inherent risks associated with the sport of equestrian and know that horseback riding and related equestrian activities are inherently dangerous, and that participation in any USEF Event involves risks and dangers including, without limitation, the potential for serious bodily injury (including broken bones, head or neck injuries), sickness and disease (including communicable diseases), trauma, pain & suffering, permanent disability, paralysis and death; loss of or damage to personal property (including my mount & equipment) arising out of the unpredictable behavior of horses; exposure to extreme conditions and circumstances; accidents involving other participants, event staff, volunteers or spectators; contact or collision with other participants and horses, natural or manmade objects; adverse weather conditions; facilities issues and premises conditions; failure of protective equipment (including helmets); inadequate safety measures; participants of varying skill levels; situations beyond the immediate control of the USEF Event organizers and competition management; and other undefined, not readily foreseeable and presently unknown risks and dangers ("Risks").

EQUINE ACTIVITY LIABILITY ACT WARNING:
CAUTION: HORSEBACK RIDING AND EQUINE ACTIVITIES CAN BE DANGEROUS. RIDE AT YOUR OWN RISK.
Under the laws of most States, an equine activity sponsor or equine professional is not liable for any injury to, or the death of, a participant in equine activities resulting from the inherent risks of equine activities.

C. ASSUMPTION OF RISK: I understand that the aforementioned Risks may be caused in whole or in part or result directly or indirectly from the negligence of my own actions or inactions, the actions or inactions of others participating in the USEF Events, or the negligent acts or omissions of the Released Parties defined below, and I hereby voluntarily and knowingly assume all such Risks and responsibility for any damages, liabilities, losses, or expenses that I incur as a result of my participation in the USEF Events, including claims for Liability caused in whole or in part by the negligent acts or omissions of the Released Parties.

D. WAIVER AND RELEASE: I hereby release, waive, defend and hold harmless and covenant not to sue the United States Equestrian Federation, Inc., its officers, directors, members, employees, volunteers, coaches, trainers, judges, officials, and other personnel, and any charity or other beneficiary, in connection with the USEF Events, and I agree to hold them harmless and defend them from and against all claims, damages, liabilities, losses, or expenses (including reasonable attorney fees) of any kind or nature ("Liability") which may arise out of, result from, or relate in any way to my participation in the USEF Events, including claims for Liability caused in whole or in part by the negligent acts or omissions of the Released Parties.

E. COMPLETE AGREEMENT AND SEVERABILITY CLAUSE: This Agreement represents the complete understanding between the parties regarding these issues and no oral representations, statements or inducements have been made apart from this Agreement. If any provision of this Agreement is held to be unlawful, void, or for any reason unenforceable, then that provision shall be deemed severable from this Agreement and shall not affect the validity and enforceability of any remaining provisions.

I HAVE CAREFULLY READ THIS DOCUMENT IN ITS ENTIRETY, UNDERSTAND ALL OF ITS TERMS AND CONDITIONS, AND KNOW IT CONTAINS AN ASSUMPTION OF RISK, RELEASE AND WAIVER FROM LIABILITY, AS WELL AS A HOLD HARMLESS AND INDEMNIFICATION OBLIGATIONS.

By signing below, I (as the participant or as the Parent/Legal Guardian of the minor identified below) hereby accept and agree to the terms and conditions of this Agreement in connection with my (or the minor's) participation in any USEF Event. If, despite this Agreement, I, or anyone on my behalf or the minor's behalf, makes a claim for Liability against any of the Released Parties, I will indemnify, defend and hold harmless each of the Released Parties from any such Liabilities as the result of such claim.

The parties agree that this agreement may be electronically signed. The parties agree that the electronic signatures appearing on this agreement are the same as handwritten signatures for the purposes of validity, enforceability, and admissibility.

2 RIDER/DRIVER/HANDLER/VAULTER/LONGEUR OWNER TRAINER OFFICIAL STAFF VOLUNTEER COACH (IF APPLICABLE)

Signature: _____ **3** Date: _____ **5**

Print Name: _____ **4**

Parent/Guardian Signature: (Required if Rider/Driver/Handler/Vaulter/Longeur is a minor) _____ **6** Date: _____ **8**

Print Parent/Guardian Name: _____ **7** Emergency Contact Phone No. _____ **9**

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E5. Proof of Rider, Owner, Trainer, and Coach SafeSport Training (required)

- See **B10** in this document for details about the SafeSport program.
- This requirement applies to riders, owners, trainers and coaches who are **USEF Active Competing (Active) Members aged 18 and above**. It does not apply to people under age 18 and it does not apply to USEF non-members.
- SafeSport training must be updated annually; ensure each entry participant has current training.
- Methods to prove current SafeSport training:
 - USEF verification page obtained through www.eqverification.org.
 - USEF membership card from USEF web site (<https://www.usef.org/search/people>).
 - An online entry service may automatically provide the SafeSport dates.
- The SafeSport certificate has the date the course was completed. The certificate expires one year later.
- If a rider, owner, trainer and/or coach appear at the show without proof of current SafeSport training, the entry may not compete in the show until the proof is presented to the show secretary.

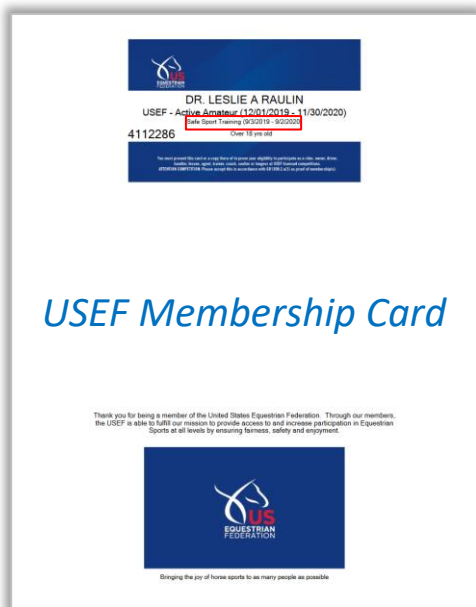
(DO NOT CUT)
OWNER VERIFICATION

USEF #: 4112286
Owner: RAULIN, LESLIE
Type: Active
Effective Date: 12/01/2018
Exp. Date: 11/30/2019
Safe Sport Training: 09/05/2018 - 09/04/2019

(DO NOT CUT)
RIDER VERIFICATION

USEF #: 4112286
Name: LESLIE A RAULIN
Membership: Active Amateur
Effective Date: 12/01/2018
Exp. Date: 11/30/2019
USDF Rider Status: Dressage AA
Safe Sport Training: 09/05/2018 - 09/04/2019

www.eqverification.org



The date must not be more than 1 year old.

E6. Coggins (required)

Horse name on Coggins must = name on entry = USEF name = USDF name = breed papers name.

- The Coggins test is a laboratory blood test for Equine Infectious Anemia, or EIA. This is a deadly viral infectious disease of horses that cannot be cured. More information about EIA is on the internet; [click here](#) for information on the USDA Animal and Plant Health Inspection Service.
- Coggins reports are provided by the veterinarian within a few days after a blood draw. They may be provided as a paper copy or via a digital file.
- See **B3** in this document for information on the horse name on the Coggins report.
- Different states and different shows have different Coggins requirements. Some require a Coggins performed within one year of the show, within six months of the show, or a Coggins report may not be required (very uncommon). The show's prize list will state the requirement.
- If a current Coggins report with the correct horse name cannot be provided to the show secretary, the horse will not be allowed on the show grounds and may not participate in the show.**
- A copy of a current Coggins report must be provided with the show entry:
 - Mailed Entries: Provide a paper copy of the Coggins report with the mailed entry.
 - Online Entries: The digital version of the Coggins report is uploaded to the online entries system and then attached to the online entry. The yellow copy will first need to be scanned. The PDF copy can be directly uploaded.
- Ensure the copy of the Coggins is legible. This is a common entry deficiency.**

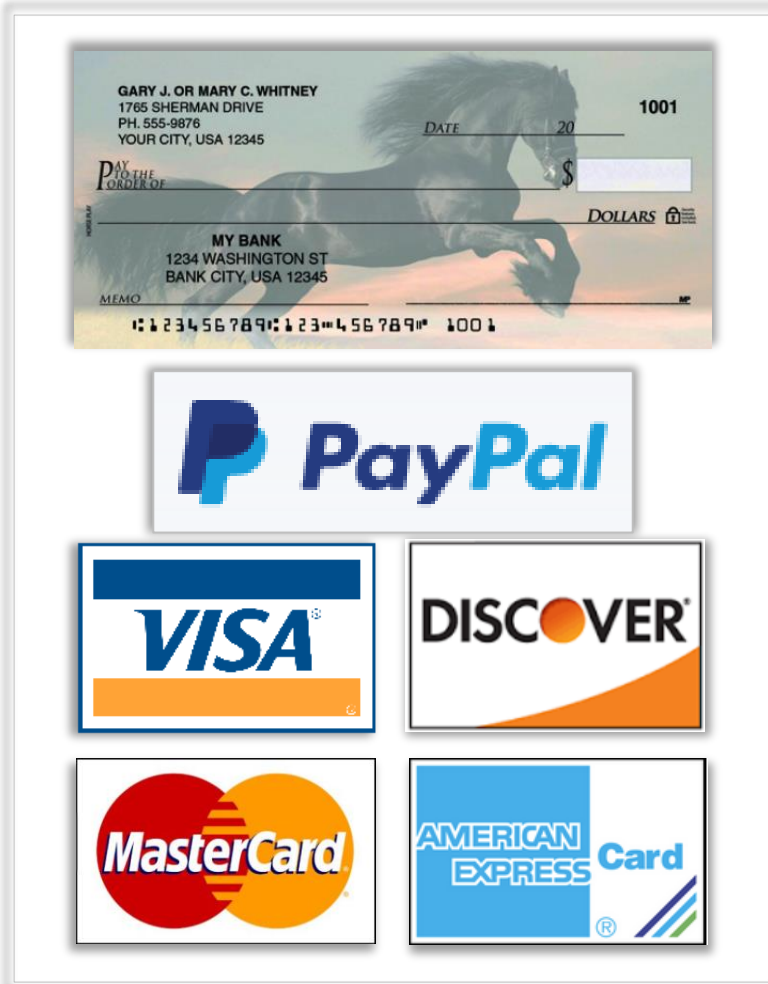
Yellow Paper Coggins Report

PDF Coggins Report

NOTE: Some show participants want to display the Coggins report via a cell phone to the show secretary. The show secretary needs a paper or digital copy for the Technical Delegate. Therefore, the cell phone method is inadequate.

E7. Payment (required)

- Check your math! Many show entries have errors in the paid fees.
- If paid by check, refer to the prize list to determine the person/business to whom/which the check is made out.
- **Mailed Entries:** After completing the Competition Entry Form, ensure you have calculated the correct amounts, including all fees (classes, GAIG fee when applicable, office fee, USEF & Drug fee, grounds fee, stabling fee, etc.). Some shows require a check mailed with the entry. Other shows offer online payment via PayPal, credit card, etc.
- **Online Entries:** Online entry services require online payment via PayPal, credit card, etc. The online system calculates the amount owed based on the show participant's entry data. The company usually applies a service fee, which is how they are paid. The show participant then pays that amount using the online system.



E8. Proof of Vaccination (must accompany horse, may be required in entry)

Horse Name on Proof of Vaccination must = name on entry = USEF name = USDF name = breed papers name.

- **USEF Rule GR844** ([click here](#)) provides the vaccination requirements. (Previously this was GR845.)
- **Summary:**
 - All horses in a USEF/USDF show “must be accompanied by documentation of Equine Influenza Virus and Equine Herpes Virus (Rhinopneumonitis) vaccinations administered within six months prior to” the show. Shows **may not require more frequent vaccination**.
 - Shows have two options:
 - Require that documentation be available during the show. Show officials may request to see the documentation during the show.
 - Shows may require proof of vaccination as part of the show entry. See the prize list.
 - USEF provides a form ([click here](#)) that may be used each time the horse is vaccinated. Alternately, a letter from the veterinarian or a copy of the veterinarian’s invoice may be provided.
 - The veterinarian documentation must include:
 - The horse’s show name (see **B3** in this document)
 - Name of the vaccine(s)
 - Date administered
 - Name of the veterinarian or other person who administered the vaccine(s)
 - The rule also provides guidance for owner-administered vaccines and horses that cannot be vaccinated.
- **If the show requires proof of vaccination as part of the entry:**
 - Mailed Entry: Include a paper copy of the USEF form or other acceptable document with the entry.
 - Online Entry: Scan the document and upload the file to the online entries system. Include the uploaded document as an attachment to the entry.

NOTE: [Click here](#) to see a table with qualifying vaccines.

Examples of Proof of Vaccination

The collage shows four examples of proof of vaccination documents:

- Owner-Admin:** A photograph of a vaccine vial with handwritten notes: "Aspen Calwood & Family", "1 April 2018", and "Zinedine Gold P1".
- Veterinarian Letter:** A letter from Solstice Equine Veterinary Services, dated 3/12/2018, for horse Mia Campesi Lee, DVM, listing vaccinations for Zendola Fortuna, Cromwell, Rock Creek, and Aviani.
- Veterinarian Invoice:** An invoice from Mia Lee, DVM, dated 3/12/2018, listing procedures for Aviani, Cromwell, and Rock Creek, including examinations, vaccinations, and dental services.
- USEF Form:** A "VACCINATION RECORD: EQUINE INFLUENZA AND EQUINE HERPES" form with a table for recording dates, locations, and vaccine types.

Owner-Admin

Veterinarian Letter

Veterinarian Invoice

USEF Form

E9. Proof of Qualification to Ride Musical Freestyle Test (if applicable)

USEF DR129.9: Except for USEF/USDF Championship classes and for FEI Pony Riders, FEI Junior and FEI Young Rider Freestyles, in order to enter a freestyle class at any level, a horse/rider combination must have received a minimum score of 63% for Training through Fourth levels and 60% for FEI levels in the highest test of the declared freestyle level or any test of a higher level at a Federation /USDF Licensed Dressage Competition or FEI recognized Dressage Competition or "open" Dressage class (i.e. open to all breeds) at a Federation Licensed Competition held prior to the competition where the horse/rider combination is entered to ride a freestyle class. To enter an FEI Para Dressage Freestyle class a horse/rider combination must have received a minimum score of 60% in any FEI Para Dressage test (Introductory, Novice, Team, Individual) at the rider's classified Grade. This score may be earned at a USEF/USDF licensed Dressage Competition or FEI recognized Dressage Competition or "open" Dressage class (i.e. open to all breeds) at a Federation Licensed Competition held prior to the competition where the horse/rider combination is entered to ride a freestyle class. A photocopy of the test verifying eligibility, or copy of the USDF score verification, must be submitted with the entry for a freestyle class. All FEI Pony Rider Tests are equivalent to Second Level; all FEI Junior Tests are equivalent to Third Level; all FEI Young Rider Tests are equivalent to PSG; and the USEF Brentina Cup (Young Adult) Test and FEI Young Rider Grand Prix 16-25 Tests are equivalent to Intermediate II. For purposes of freestyle qualification, all are considered equivalent to the highest test of that level and may be used to enter a freestyle at that level or a level below. Young Horse and FEI Children Tests cannot be used for freestyle qualification at any level.

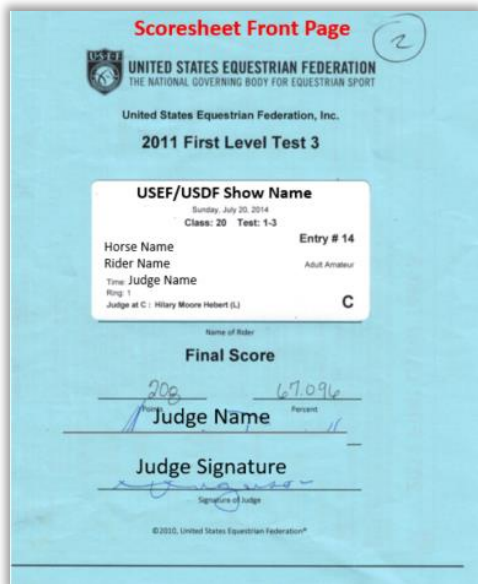
• Summary for Show Entries:

- Competitors are required to enter a freestyle class only at the level at which they have already demonstrated proficiency.
- Proof of attainment of the minimum score in a USEF/USDF show (not a schooling show) must be included with the entry. Acceptable proof:
 - Copy of the scoresheet front page that includes the show name, show date, horse name (show name), rider name, final score, judge name and judge signature.
 - Screenshot of an online scoresheet with the show name, show date, horse name (show name), rider name, final score, judge name and judge signature.
 - Screenshot of the USDF Scores page for the horse and rider.

• Show Entries:

- Mailed Entries: Include a paper copy of the proof of attainment of the minimum score in a USEF/USDF show.
- Online Entries: Scan the proof of attainment of the minimum score in a USEF/USDF show. Upload the scanned document to the online entry system. Include the scanned document in the show entry.

- **USDF Rules, Guidelines, Definitions:** The rules and requirements for USDF musical freestyles are extensive. The USDF web site has a page for musical freestyle information (<https://www.usdf.org/education/other-programs/musical-freestyle/index.asp>).



Date	Competition	Class	Level	Test	Grades	Rider	Judge (A)	Special Designation	Score	Placing
7/28/18-7/29/18	Mid Summer Dressage at St. James Equestrian Center	Second Level Test 3.AA	Second	1		L. Koch	L. Koch		84.242	1
7/28/18-7/29/18	Mid Summer Dressage at St. James Equestrian Center	Second Level Test 3.AA	Second	3		L. Koch	L. Koch		81.585	1
7/28/18-7/29/18	Mid Summer Dressage at St. James Equestrian Center	Second Level Test 1.AA	Second	1		L. Koch	L. Koch		82.424	1
7/28/18-7/29/18	Mid Summer Dressage at St. James Equestrian Center	Second Level Test 3.AA	Second	3		L. Koch	L. Koch		89.366	2
6/18/18-6/17/18	Summer Dressage II	Second Level Test 3.AA	Second	3		K. McClain	K. McClain		57.961	1
6/18/18-6/17/18	Summer Dressage II	Second Level Test 1.AA	Second	1		K. McClain	K. McClain		61.97	1
6/18/18-6/17/18	Summer Dressage II	Second Level Test 1.AA	Second	1		K. McClain	K. McClain		59.242	1
6/18/18-6/17/18	Summer Dressage II	Second Level Test 3.AA	Second	3		K. McClain	K. McClain		56.698	1
4/14/18-4/15/18	Spring Dressage	Second Level Test 1.AA	Second	1		R. Johnson	R. Johnson		57.576	1
4/14/18-4/15/18	Spring Dressage	Second Level Test 2.AA	Second	2		R. Johnson	R. Johnson		57.821	1
4/14/18-4/15/18	Spring Dressage	Second Level Test 1.AA	Second	1		A. Libbert	A. Libbert		62.679	2
4/14/18-4/15/18	Spring Dressage	Second Level Test 2.AA	Second	2		A. Libbert	A. Libbert		58.848	3
6/12/17-6/13/17	USDF-CDS Fall Plug & CDJ Regional Adult Amateur Competition	First Level Test 3 Junior/Ad	First	3		H. Gentry	H. Gentry		64.412	8
6/12/17-6/13/17	USDF-CDS Fall Plug & CDJ Regional Adult Amateur Competition	First Level Test 3 Junior/Ad	First	2		M. Cheek	M. Cheek		62.5	2
6/12/17-6/13/17	USDF-CDS Fall Plug & CDJ Regional Adult Amateur Competition	First Level Test 3 Elite	First	3		M. Cheek	M. Cheek		66.629	2
10/24/15	Dressage at Mason	First Level Test 2.AA	First	2		S. Kinkaid	S. Kinkaid		88.094	1
10/24/15	Dressage at Mason	First Level Test 1.AA	First	3		S. Kinkaid	S. Kinkaid		82.794	1
10/24/15	Dressage at Mason	First Level Test 2.AA	First	2		S. Kinkaid	S. Kinkaid		85	1
10/24/15	Dressage at Mason	First Level Test 1.AA	First	3		S. Kinkaid	S. Kinkaid		82.5	1
10/24/15	Dressage at Mason	First Level Test 3 Junior/Ad	First	3		K. Pankis	K. Pankis		89.559	8
8/29/15-8/22/15	Cool August Nights Dressage	Open Horse First Level Test 3	First	3		M. Cheek	M. Cheek		61.765	1
8/29/15-8/22/15	Cool August Nights Dressage	USDF-Fall Level Test 3 Elite	First	3		M. Cheek	M. Cheek		66.766	8

Accepted Proof of Qualification for a Musical Freestyle

E10. Other Documents (if applicable)

- Some shows may require submission of additional documents as part of the show entry. These may include:
 - Copy of the horse's breed papers. This would be needed if the show has breed awards or classes that are restricted to specific breeds.
 - Health Certificate. This might be required by the state or the facility. Check the prize list for requirements.
 - Copy of the horse's passport.
 - Copy of the rider/owner local membership; for example, membership card for a USDF Group Member Organization or other local dressage club.
 - Application (and payment!) for special show events such as a competitor party, lecture, etc.
- **Show Entry:**
 - Snail Mail Entry: Include paper copies of the document(s) with the show packet that is mailed.
 - Online Entries: Scan the document(s), upload to the online entries system, attach the document(s) to the online entry.

NOTE 1: Do not include copies of USEF and USDF horse/rider/owner/trainer/coach membership cards as the documents in Section 3 provide this information.

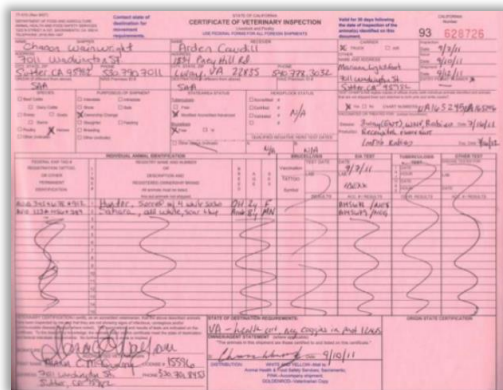
NOTE 2: Do not include copies of the horse's breed registration papers unless they are required by the show.

NOTE 3: Do not include a copy of a local membership unless it is required by the show.



A registration form for KWPV Royal Dutch Sport Horse. It includes fields for NAME, BIRTHDATE, REG #, SEX, GENDER, PREDICATE, TITLE, GENOTYPE, COLOR, and MARKINGS. There are also sections for SIRE'S and DAM'S REG NAME and CLR. GENOTYPE. The form features a repeating pattern of the KWPV logo.

Breed Papers



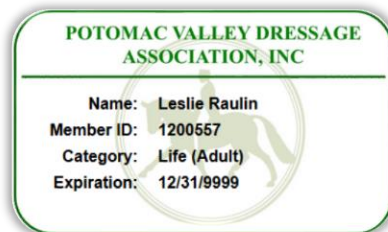
A pink health certificate form titled "CERTIFICATE OF VETERINARY INSPECTION". It contains fields for owner, driver, and veterinarian information, along with a detailed medical history section including dates and descriptions of treatments and examinations.

Health Certificate



A registration certificate titled "PFERDEPASS" and "REGISTRATION CERTIFICATE". It includes a barcode, a photo of the horse, and fields for owner and horse information. The text is in both German and English.

Passport



A membership card for the POTOMAC VALLEY DRESSAGE ASSOCIATION, INC. It includes the name Leslie Raulin, Member ID 1200557, Category Life (Adult), and Expiration date 12/31/9999. The card features a circular logo with a horse silhouette.

Local Membership

THE END

